



# Celebrating Reconciliation Grants

Celebrating Reconciliation Grants 2024

Program Guidelines

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## Program Guidelines

### Overview

National Reconciliation Week is a national campaign held annually from 27 May to 3 June, celebrating and building on respectful relationships between Aboriginal, Torres Strait Islander and non-Indigenous peoples. The dates commemorate two significant milestones in the reconciliation journey—the successful 1967 Referendum to change how Aboriginal and Torres Strait Islander peoples were referred to in the Constitution (27 May), and the 1992 High Court Mabo decision (3 June).

The week is an opportunity for all Australians to learn about our shared histories, cultures and achievements and to explore how each of us can join the national Reconciliation effort. Reconciliation must live in the hearts, minds and actions of all Australians to create a nation strengthened by respectful relationships.

Applications for grants as listed below:

	Number of Grants	Maximum Amount
Tier 1 – Small Regional Events	24	\$5,000
Tier 2 - Larger Regional Events	8*	\$10,000

\*(two per region as designated by DTATSIPCA)

This round of grants will operate as a two-tiered grant program.

- Tier 1 grants of up to \$5,000 are aimed at local community events. These events cater to an audience of up to 200
- Tier 2 grants of up to \$10,000 are aimed at regional and multiple community events. These events cater to a wider audience (200 or above) within your regions.

This tiered approach provides participating community organisations with the opportunity and flexibility to seek funding that is appropriate to location and scale of their event.

### Program objectives

Events and activities need to meet the following program objectives:

- promote and facilitate truth-telling, healing, trust and respectful relationships between non-Indigenous and Aboriginal and Torres Strait Islander peoples in Queensland
- promote inclusion through strengthening relationships between Aboriginal, Torres Strait Islander and non-Indigenous Queenslanders
- raise community awareness of National Reconciliation Week
- offer community members opportunities to learn, share, and grow, for example, through sharing stories about past events, and showcasing local Aboriginal and Torres Strait Islander histories, arts, cultural activities, etc.

It is a requirement of the grant program that Aboriginal and/or Torres Islander peoples are included in the design and delivery of the event or activity.

## Types of eligible events and activities

The below list provides examples of eligible events. It is not exhaustive, and you are welcome to submit a proposal for a different type of event or activity that meets the objectives of the grant funding:

- Cultural displays that promote an understanding of, and respect for, Aboriginal or Torres Strait Islander traditions, customs, histories, and cultural heritage.
- Celebrations showcasing local Aboriginal or Torres Strait Islander artworks, dance groups, musicians, singers and entertainers.
- Resources or materials (such as booklets, posters, videos, websites or podcasts) that acknowledge and raise awareness of Aboriginal and Torres Strait Islander people's cultures.
- Recreational activities in public spaces and parks that promote Reconciliation between local Aboriginal, Torres Strait Islander and non-Indigenous community members including children and young people.
- Community-based and community-driven initiatives such as yarning circles or speaking events that foster conversations about Reconciliation, racism, discrimination, and related issues, and provide a harmonious, creative and collaborative way of communicating in a relaxed and safe environment.
- Food displays and stalls demonstrating the preparation and cooking of traditional foods and bush tucker.

**Note:** *Events that are contentious, traumatic and/or triggering for Aboriginal and Torres Islander peoples will be not eligible.*

Applicants are encouraged to consider how their event can be inclusive of older people and people with disability.

The health and wellbeing of our Aboriginal and Torres Strait Islander community, older people and people with a disability is a priority. Applicants should carefully consider whether events and activities can be safely delivered. Where relevant, successful events and activities will need to comply with the public health requirements.

A range of resources to support communities during National Reconciliation Week are available on Reconciliation Australia's website at [www.reconciliation.org.au](http://www.reconciliation.org.au).

## Who can apply?

Applicants wishing to apply for a Celebrating Reconciliation Grant must:

- be based in Queensland and the event must be delivered in Queensland
- have a valid Australian Business Number (ABN).

Eligible applicants include:

- a company incorporated in Australia<sup>#</sup>
- a company limited by guarantee<sup>1</sup>
- an incorporated trustee on behalf of a trust
- an incorporated association
- a registered charity or not-for-profit organisation
- a Local Government body.

<sup>#</sup>Grant applicants that are not incorporated should partner with an incorporated organisation with demonstrated capacity to undertake and oversee community events and activities. This is an auspice arrangement. The auspice organisation details should be included in the application form.

## Not eligible to apply

- a Queensland Government department, agency and statutory authority
- an Australian Government department, agency and statutory authority
- a Member of Parliament
- an individual
- an unincorporated association without an auspicating body
- an organisation not delivering services in Queensland
- applicants without a valid ABN
- public or private schools (including school parent associations), kindergartens, childcare centres and pre-schools
- if you have an outstanding acquittal form.

### What the grant funding can cover:

- staffing capped at 50 per cent of the funding requested (non-recurrent salaries and on-costs including matching of volunteer fees)
- equipment and venue hire
- theming
- materials and supplies
- talent and entertainment
- catering and produce.

### What the grant funding cannot cover:

- administration and overhead costs
- activities that form part of the organisations core business or are considered routine operations of the applicant
- funding of research, trials, or feasibility studies

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<sup>1</sup> \*A "company limited by guarantee" is a specialised form of public company designed for non-profit organisations. In Australia companies limited by guarantee are subject to the Corporations Act 2001 (Cth) and administered to by the Australian Securities and Investments Commission (ASIC).

- insurances
- prizes or gifts
- alcoholic beverages
- retrospective (past) activities
- capital equipment or works
- activities or goods not directly related to the event (including auspice fees).

The distribution of funding will be at the discretion of the assessment panel. The assessment panel will determine funding allocations based on how applicants address the assessment criteria, the benefit to Aboriginal and/or Torres Strait Islander communities and value for money.

## Key dates

Date	What happens on this date?
29 January 2024	Grants close. All applications must be submitted by 12:00pm (AEST)
25 March 2024 (week commencing)	Applicants advised of outcome
Saturday, 27 May 2024 to Saturday, 3 June 2024	National Reconciliation Week
Monday, 1 May 2024 to Friday, 30 June 2024	All events and activities must be held within this timeframe

## Assessment criteria

Applications will be assessed by an independent assessment panel against the following criteria:

Criteria	Weighting %
Demonstrates how the event or activity supports the program objectives of the Celebrating Reconciliation Grants.	30
Demonstrates how Aboriginal and/or Torres Strait Islander peoples will be included in the design and delivery of the event or activity.	30
Presents a plan for the event or activity including proposed methods for promotion.	15
Presents a budget that is complete, realistic, provides value for money, and clearly outlines how the grant funding will be spent.	15
Demonstrates capacity and experience to manage and deliver the event or activity (including planning, implementation, and evaluation of its success).	10

## Working with Children Check requirement

Applicants are required to undertake a 'Working with Children Check' for events that include children or young people. You may be required to hold a blue card. To ensure that you meet the requirements for the 'Working with Children Check', please visit <https://www.bluecard.qld.gov.au/bluecardprocess.html>.

## Submitting an application

**The application closing date has been extended to 12 noon, 29 January 2024.**

You can lodge your application through the SmartyGrants website <https://datsip.smartygrants.com.au/CRG2024>. Staff from our [regional office](#) can assist applicants to upload an application form on SmartyGrants.

## Promotional Opportunities

The Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts and/or the Minister may contact grant applicants for any promotional and advertising purposes in relation to the 2024 Celebrating Reconciliation Grants.

## Successful applicants

All grant recipients will be required to:

- enter into, and comply with, a funding agreement and its terms and conditions
- acknowledge the Queensland Government funding with a Queensland Government crest on all promotional material associated with the funded event
- submit an Event and Financial (Acquittal) Report by the specified due date. Where there is unspent funding, the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts may require you to refund the unspent funding
- immediately inform the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts via email [crg@dadsatsip.qld.gov.au](mailto:crg@dadsatsip.qld.gov.au) of any proposed changes to the funded event, eg. change in activities, dates, and locations.

## Contact us

For more information about the grants, including the guidelines, terms and conditions and how to apply, please contact your [local regional office](#) or the Culture and Reconciliation team on email [crg@dadsatsip.qld.gov.au](mailto:crg@dadsatsip.qld.gov.au) or by telephone: 3003 6394.