



## Part B – Form LA13

# Application to add or remove Lease purposes and/or change conditions of a Lease, Licence or Permit to Occupy

## *Land Act 1994*

### Requirements

1. Use this application to request to add or remove Lease purposes and/or change imposed conditions of a Lease, Licence or Permit.
2. Payment of the prescribed Application fee per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Resources](https://www.resources.qld.gov.au) website at <<https://www.resources.qld.gov.au>> or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
3. **Part A online form:** [Contact and land details](#) or [Part A L00 Contact and land Details](#) (PDF) must be completed and submitted with your application.
4. Any additional information to support the application.
5. For your application to be processed, all parts of this application form must be accurately completed otherwise your application may be returned to you to complete or refused.

### Important information

6. You are **strongly encouraged** to arrange a pre-lodgement meeting with us before you apply to ensure you have the information you need to apply correctly. You can do this by contacting your nearest business centre.
7. Please read the respective [Amending the purpose or conditions guide](#), which includes application restrictions.

#### Additional or fewer Purposes

8. A lessee can be apply for their lease to be used for additional or fewer purposes under section 154 of [Land Act 1994](https://www.legislation.qld.gov.au/) <<https://www.legislation.qld.gov.au/>> . An additional purpose must be complementary to, and not interfere with, the current purpose or relate to the production of energy from a renewable source.
9. Under section 154 (s477) of the *Land Act 1994* a lessee of a special lease may apply to change the purpose unless the lease is a term lease for grazing purposes in any of the following area —
  - a conservation park;
  - a forest reserve;
  - a national park;
  - a resources reserve;
  - a State forest;
  - a timber reserve.

Please refer to the department's relevant operational policies and guidelines in the [guide](#).

10. Assessment of an application to use a lease for additional or fewer purposes, or to change the purpose of a special lease may require a change to the lease conditions.

#### Changing the condition/s



11. A lease, licence and permit to occupy are subject to regulated, mandatory and imposed conditions. A lessee, licensee or permittee must comply with the conditions of their lease, licence or permit to occupy. Regulated conditions (see

Chapter 5 Part 2 Division 3A of the *Land Act 1994* and Schedule 1 of the [Land Regulation 2020](#)) and mandatory conditions (see Chapter 5 Part 2 Division 1 of the *Land Act 1994*) cannot be changed.

12. You can apply to change the imposed conditions under section 210 of the *Land Act 1994* if the lessee, licensee or permittee considers all or some of the imposed conditions are no longer appropriate. This may result in the amendment, addition or deletion of the imposed conditions. See Chapter 5 Part 2 Division 3 of the *Land Act 1994*.

**Information and Data collection**

13. Information on this form, and any attachments, is being collected to assess and process your application under sections 154, 210 and 477 of the *Land Act 1994*. If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
14. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@resources.qld.gov.au](mailto:stateland@resources.qld.gov.au) if you do not wish for the department to contact you.
15. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
16. For further privacy information click [Privacy](#) or go to <[www.resources.qld.gov.au/home/legal/privacy](http://www.resources.qld.gov.au/home/legal/privacy)>.

<b>Office Use Only</b>	<b>Add/Few Purpose</b>	 9 311662 185266
	<b>Change conditions of lease, licence or permit</b>	 9 311662 185273

**1. The application is to change:**

- Purpose of a lease – add or remove a purpose/s **go to 2**
- Purpose of a special lease **go to 4**
- Imposed condition/s of a lease, licence or permit to occupy **go to 5**

**2. What is the existing purpose/s of the lease? **go to 3****  
(If there is insufficient space, please lodge as an attachment)


**3. What purpose/s are you applying to add or remove to the lease. Detail reasons why you are seeking this change to support your application. **go to 10****  
(If there is insufficient space, please lodge as an attachment)


**4. For a special lease, what is the proposed purpose? Detail reasons why you are seeking this change to support your application. **go to 10****  
(If there is insufficient space, please lodge as an attachment)


**5. Is your application for:**

- Amendment of existing imposed condition/s of a lease, licence or permit to occupy **go to 6**
- Remove existing imposed condition/s of a lease, licence or permit to occupy **go to 7**
- Add imposed condition/s to a lease, licence or permit to occupy **go to 8**

**6.** For amendment of existing imposed condition/s please describe the proposed amendments and detail reasons why the amendments are required. **go to 9**

(If there is insufficient space, please lodge as an attachment)


**7.** To remove existing imposed condition/s, please describe the condition/s you are applying to have removed and detail reasons to support the application. **go to 9**

(If there is insufficient space, please lodge as an attachment)


**8.** For adding imposed condition/s, please describe the condition/s to be added and detail reasons to support the application. **go to 9**

(If there is insufficient space, please lodge as an attachment)


**9.** Are the proposed changes to the imposed condition/s subject to approval of any agency other than Department of Resources?

Yes

**go to 10**

No

**go to 10**

If Yes, and the lease is subject to any statutory requirement or condition requiring the approval of another agency, the views of that agency to the proposed changes must be supplied in writing with the application.

**10. Is the lease subject to a mortgage?**

Yes

**go to 11**

No

**go to 11**

If Yes, the written consent for this application must be obtained from the registered mortgagee and must be attached to the application form.

**11. Is there a sublease or other registered interest (e.g. easement) over the lease?**

Yes

**go to 12**

No

**go to 12**

If Yes, the written consent for this application must be obtained from the registered sub-lessee/s and any other registered interest holder/s, and must be attached to the application form.

**12. Provide details of any additional information to support the application. (optional)**

**go to 13**

(If there is insufficient space, please lodge as an attachment)


**Attachments**

The following must be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

**13. Tick the box to confirm the attachments for part of the application:**

Application Fee.

Part A online form – Contact and Land details or Part A – Contact and land details PDF.

Evidence of pre-lodgement discussions with the department, if applicable.

Letter of consent of Mortgagee, if applicable.

Letter of consent of sub-lessee/s or other registered interest holder/s, if applicable.

Views of relevant agencies, if applicable.

For your application to be processed, all parts of this application form must be completed accurately. Otherwise, your application may be returned to you to complete or refused.

## Declaration

I certify that I have read the information that forms part of this application and the information I have provided is true and accurate.

Signature of applicant or signature and full name of legal practitioner


Date:     /     /

An applicant must be eligible under section 142 of the [Land Act 1994](#) which states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.