

Premier's
DELIVERING
FOR QUEENSLAND
Awards

2025 Guidelines



Queensland
Government



Message from the Premier

The 2025 Premier's Delivering for Queensland Awards shine a spotlight on the dedication, contributions and achievements of the Queensland public sector in delivering for Queensland.

Every day, the public sector plays an integral role in implementing the Queensland Government's fresh start for Queensland.

The Awards recognise outstanding initiatives that are delivering on Queensland's community objectives – from keeping Queensland safe to delivering world-class health care, enhancing our lifestyle and economic prosperity to delivering a plan for Queensland's future.

Departments are encouraged to nominate initiatives and teams that are driving meaningful change and improving outcomes for Queenslanders.

Now is the time to submit your nominations for the 2025 Premier's Delivering for Queensland Awards.

Announcement of recipients will be made in March 2026.

Together we are shaping a strong and future-ready public service, one that is helping Queensland thrive.

DAVID CRISAFULLI MP
PREMIER AND MINISTER FOR VETERANS



Awards categories

The Premier's Delivering for Queensland Awards recognises high performance and outstanding achievement across the Queensland public sector.

The awards guidelines align with the [Queensland Government's objectives for the community](#).

Nominations will be accepted in the following categories:



Keeping Queensland safe

Proudly supported by BESIX Watpac

Strengthening community safety and support, to ensure all Queenslanders feel safe where they live with access to critical services.



Delivering world-class health care

Proudly supported by QSuper, part of Australian Retirement Trust

Delivering excellence across health care, ensuring all Queenslanders can access services they need, when and where they need them.



Enhancing our lifestyle and economic prosperity

Proudly supported by Queensland Treasury Corporation

Supporting communities and providing opportunities that contribute to a strong economy and enhanced lifestyle for all Queenslanders.



Planning for Queensland's future

Proudly supported by Griffith University

Preparing Queenslanders for a successful future by delivering education, employment and training opportunities that empower our youth and strengthen communities.



Building Queensland's future

Proudly supported by CPB Contractors

Shaping Queensland's future through sustainable development and environmental conservation to provide a positive legacy for Queenslanders.

In addition to the above categories, an overall **Premier's Delivering for Queensland Award** will be awarded to a team or initiative, that has shown exemplary leadership in delivering services for Queenslanders.

Nominations will be accepted for initiatives and teams until **5pm, Tuesday 7 October 2025**.

Initiatives and teams may only be nominated in one category across the awards program.

Awards criteria

Nominations must address the following criteria in the relevant section of the online nomination form, not in the supporting documentation or project description.

Part A – Outstanding delivery	Part B – Outcomes
<p>Please demonstrate the project or initiative's commitment to outstanding service delivery when addressing the criteria.</p> <p>Some guiding principles are below:</p> <ul style="list-style-type: none">• initiative shown by the team, in identifying the potential for improvement to systems or service provision to the public• evidence of innovation in responding to a challenge, opportunity or new policy, and in the delivery of the project, service or process• commitment to public service values: customers first, ideas into action, unleash potential, be courageous, and empower people• diversity and inclusion – devised, implemented or expanded initiative to foster greater inclusion in the workplace• responsiveness through customer service and service delivery• evidence the team went above and beyond their normal duties to deliver for Queensland.	<p>Please provide quantitative evidence in addressing project outcomes when responding to the criteria.</p> <p>Suggested information to provide when responding to the criteria:</p> <ul style="list-style-type: none">• How did the work improve systems, services or outcomes to deliver for the people of Queensland?• How did the project or initiative contribute to the Queensland Government's objectives for the community?• Where relevant, how did the project or initiative advance the opportunities for rural and regional Queenslanders?• Provide evidence of any obstacles encountered and overcome• Provide evaluation and evidence of tangible results, showing your benchmarks and improvements (percentages, numbers, metrics and case studies)• In summary, what are the top <u>three (3)</u> outcomes for Queensland or Queenslanders delivered by this project or initiative?

Tips for nominating

Consider using the below as a checklist before submitting a nomination.

Understand your audience. Be mindful when writing your nomination that the selection panel may lack context of your project and the wider team. Avoid using jargon (and acronyms) and provide accessible information to ensure panel members clearly understand the scope and impact of the work achieved.

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Consult the award criteria. Consider the criteria carefully and respond to each point clearly, specifically and thoroughly. This is more likely to resonate with the reader and help the selection panel evaluate the nomination against the guidelines and scoring instructions.

☐

Seek endorsement. Ensure your nomination has received endorsement from the Authorised Officer before submission. If you have more than one government agency involved in your nomination, please include an additional agency endorsement form.

☐

Edit for clarity and precision. Use the word count efficiently by ensuring concise responses that respond to the criteria directly and specifically. Providing clear responses allows the selection panel to quickly grasp the initiative and its significance.

☐

Highlight alignment with objectives. Demonstrate how your initiative advances the priorities of the Queensland Government. A strong connection with the Queensland Government's objectives underscores the relevance of your project.

☐

Tell a compelling story. Craft your submission to evoke interest and convey a narrative. This is more likely to engage the reader and make your entry more memorable.

☐

Show evidence of success. Quantifiable achievements, backed by data, provide credibility and substantiate claims of excellence for the selection panel to consider.

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Emphasise future potential. Outline the initiative's sustainability or potential for future impact to reinforce its significance and long-term value towards the Queensland Government's objectives.

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Proofread for clarity and precision. Ensure the submission is well-written, free of errors and succinctly conveys respect for the selection panel members' time.

☐

Reference collaborative efforts. Acknowledge teamwork and partnerships to ensure recognition is distributed fairly.

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Include relevant supporting material. Supplementary documents can enhance your submission by providing context and contributing to the narrative. However, please ensure any supporting material is justified and relevant.

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Awards timeline



Nominations close

Tuesday 7 October 2025



Selection panel review

October – November 2025



Finalists announced

February 2026



Recipients announced

March 2026

Timelines are subject to change.

Awards sponsors

The 2025 Premier's Delivering for Queensland Awards is proudly supported by:



Building the best together

With more than a century of heritage in Queensland, BESIX Watpac is a cornerstone of the state's construction industry.

From major stadiums and world-class hospitals to secure facilities and cutting-edge education precincts, our Queensland team is a long-standing delivery partner of Queensland Government, helping to shape some of the state's most significant developments that keep our communities safe, healthy and connected.

120+

Queensland Government projects

100

years Queensland heritage

85%

Queensland electorates impacted by our projects

300+

Queensland employees

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QUEENSLAND
TREASURY
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OUR VISION

A WORLD-CLASS FINANCIAL PARTNER OF GOVERNMENT

Queensland Treasury Corporation is proud to support the 2025 Premier's Delivering for Queensland Awards 'Enhancing our lifestyle and economic prosperity' category.



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CPB Contractors is Australia's leading construction company with more than 90 years' experience delivering the most complex projects across roads, rail, tunnelling, defence, building, energy and resources infrastructure.

Working collaboratively with clients and partners, CPB Contractors' projects connect communities, play a key role in urban and rural development, help drive economic growth and provide vital long-term infrastructure.



Find out more at
cpbcon.com.au

Nominations

How to nominate

The requirements for nominations should be read in conjunction with the conditions of entry.

Nominations must include:

1. Completed online nomination form

The official nomination form must be completed online at PDFQawards.awardsplatform.com and be authorised by the Authorised Officer responsible for the relevant initiative or team. If you have more than one government agency involved in your nomination, please include an additional agency endorsement form.

Nominations provided in hard copy or by way of email, USB or cloud storage will **not** be accepted.

2. Project description

The online nomination form must contain a brief overview (maximum 150 words) of the initiative or team being nominated. Do not include any confidential information as the information may be made publicly available should the nomination be shortlisted. Should your nomination be shortlisted, this text may be subject to editing in awards promotion.

3. Nomination contact

The online nomination form must contain the contact details of a person directly connected to the nominated initiative or team. This person must be familiar with the nomination and have the authority to answer questions from the Awards Coordinator or the selection panel if required, and to certify the nomination complies with the conditions of entry. This person will be the primary liaison between the Awards Coordinator and nominee/s and, at the request of the Awards Coordinator, be responsible for progressing information pertaining to the nomination and associated awards announcement to the nominee/s.

4. Response to awards criteria

Nominations must address the awards criteria. The criteria should be addressed directly in the allocated sections of the online nomination form, not in the supporting documentation or project description.

5. Referees

Provide the names and contact details of two referees representing the clients or key stakeholders of the initiative, work or team who agree to be contacted by the selection panel to support the nomination if deemed necessary. The referees should be external to the agency, familiar with the nominee's work and readily available for potential questions from the selection panel. The referees **must not be team members or project supervisors** of the nominated initiative or team.

6. Photos

A minimum of one photo of the nominated initiative or team is required and may be used in the awards announcement and on the awards website. A maximum of five photos will be accepted. Please ensure photographs are high quality and those that appear in the photo have provided consent to the photo being used for this purpose.

7. Supporting documentation (optional)

If appropriate, provide a maximum of five supporting materials relevant to key aspects of the nomination. This may include newspaper articles, letters of appreciation, testimonials, publicity photos or videos demonstrating the achievements of the initiative or team. These materials must be uploaded via the online nomination portal as prompted and will not be accepted by any other means.

Please note

Nominations must not exceed the online format length. Supporting documentation and photos will only be accepted via the online form upload function at PDFQawards.awardsplatform.com and not by any other means.

Nominations close **5pm, Tuesday 7 October 2025.**

Receipt of all nominations will be acknowledged via email. Please ensure you provide a correct email address on your nomination form. If you do not receive a confirmation email within two (2) business days after submitting your nomination, please notify the Awards Coordinator via email at PDFQawards@premiers.qld.gov.au or on telephone (07) 3003 9200.

It is the nominee's responsibility to ensure receipt of the nomination by confirmation email and no responsibility will be taken for nominations which are not received by the closing date.

Nomination submission

Initiatives and teams may only be nominated in one category across the awards program.

Nominations can only be submitted electronically via PDFQawards.awardsplatform.com.

Information and enquiries

General enquiries regarding the awards should be directed to the Awards Coordinator via email at PDFQawards@premiers.qld.gov.au or on telephone (07) 3003 9200.

Review of nominations

Nominations will be reviewed by an independent selection panel and evaluated against the awards criteria. Should the selection panel deem necessary, further information regarding your nomination may be requested by the Awards Coordinator.

Getting started

1. Review the awards criteria and guidelines to determine the category in which you will nominate in. This document includes the conditions of entry.
2. Please pay attention to the 'hints' provided to you throughout the online nomination process.
3. Visit PDFQawards.awardsplatform.com and register your details. This will create an account for you.
4. You will receive a verification email asking you to confirm the account details you have entered.
5. Click the link in the email to log in for the first time.
6. The account you have created enables you to create, submit, edit and track as many nominations as you like during the nomination period.
7. You may log in as often as required to edit and complete your nomination/s. The nomination form continuously auto saves as you go, so there is no need to download or print during this process.
8. Each time you log in, you will be able to view the status of each nomination you are working on from the account home page.
9. You will be required to upload a minimum of one photograph pertaining to the initiative or team you are nominating.
10. You will be required to provide two external referees familiar with the initiative or team you are nominating, who can be contacted if required.
11. If you have more than one government agency involved in your nomination, download or print the additional agency endorsement form. You will need an additional agency endorsement form completed for each additional agency involved in your nomination. Once signed, please upload the endorsement form/s as supporting documentation.
12. The nomination is required to be properly authorised by the Authorised Officer of the Nominating Agency or Body. The authorisation can be in the form of a formal approval document or email directly from the Authorised Officer and is to be uploaded as supporting documentation.
13. The nomination form will not allow you to submit until all mandatory sections have been answered accordingly.
14. Once you have successfully completed and submitted your nomination you will receive an automatically generated confirmation email.
15. If you do not receive this email within two (2) business days, please notify the Awards Coordinator via email at PDFQawards@premiers.qld.gov.au or on telephone (07) 3003 9200.

Conditions of entry

1. In these conditions of entry:

- a. **'Authorised Officer'** means Director-General, Under Treasurer, Commissioner, Chief Executive Officer or equivalent
- b. **'Awards'** means the 2025 Premier's Delivering for Queensland Awards
- c. **'Award Category'** means the relevant Awards category described and set out in the Awards guidelines, as either:
 - Keeping Queensland Safe
 - Delivering world-class health care
 - Enhancing our lifestyle and economic prosperity
 - Planning for Queensland's future
 - Building Queensland's future
- d. **'Closing Date'** means 5pm, Tuesday 7 October 2025
- e. **'Department'** means the State of Queensland through the Department of the Premier and Cabinet
- f. **'Eligible Initiative'** means an initiative undertaken in Queensland by Eligible Teams in the course of their employment
- g. **'Eligible Team'** means a team comprising of individuals employed by:
 - i. one of the departments or government bodies (statutory offices, boards, committees and statutory authorities) listed on the online nomination form
- h. **'Nominating Agency or Body'** means the agency or body, or in the case of joint nominations, the agencies or bodies which are responsible for the Nominee/s
- i. **'Nominee'** means the Eligible Team or the persons comprising the Eligible Team.

2. The Awards are conducted by the Department.

Nominations

3. Only valid nominations which are received by the Department before the Closing Date will be accepted. Incomplete nominations are ineligible.
4. To constitute a valid nomination, the nomination must:
 - a. be for:
 - i. an Eligible Initiative which meets the Awards criteria, or
 - ii. an Eligible Team who has undertaken work in the course of their employment which meets the Awards criteria, and
 - b. consist of a properly completed official nomination form submitted online at [PDFQawards.awardsplatform.com](https://pdfqawards.awardsplatform.com) which addresses all required questions including the Awards criteria, complies with the Awards guidelines and includes two referees and at least one photograph

- c. be properly authorised by the Authorised Officer of the Nominating Agency or Body and any other government agency involved in the nomination, and
 - d. detail an Initiative that has been delivered under the new [Queensland Government's objectives for the community](#).
5. It is the Nominating Agency or Body's responsibility to ensure receipt of the nomination by the Department and no responsibility will be taken for nominations which are not received by the Department by the Closing Date.
 6. Cross-agency initiatives may be nominated provided it meets the requirements of a valid nomination and in such cases only one nomination form is to be completed. The nomination must be authorised by the Authorised Officer of each Nominating Agency or Body involved in the nomination.
 7. Multiple nomination forms must not be submitted for the same Eligible Initiative or Eligible Team within the Awards.
 8. Subject to clause 6, there is no limit to the number of nominations a Nominating Agency or Body may submit. An Eligible Initiative or Eligible Team may not be nominated across more than one Award Category.
 9. The Authorised Officer who has authorised a nomination cannot be listed as a referee for that nomination, nor can any person internal to the Eligible Team or Eligible Initiative within the organisation.
 10. The Department and selection panel determine whether a nomination meets these conditions of entry.
 11. Initiatives previously recognised (winner or highly commended) in the Premier's Delivering for Queensland Awards (formerly Premier's Awards for Excellence) cannot be submitted for consideration in the 2025 Awards unless the nomination has been substantially transformed. The selection panel in its absolute discretion will only consider nominations that warrant additional recognition.
 12. The Nominating Agency or Body warrants that the information provided in the nomination is complete, accurate and final. The Department accepts no responsibility for erroneous information provided in the nomination.

Review

13. An independent selection panel, which may consist of industry representatives and persons outside of the public sector, will review the nominations and award the winner for each Award Category.
14. The Premier's Delivering for Queensland Awards will be awarded to an outstanding nomination selected from across all Award Categories.
15. All decisions and recommendations of the selection panel are binding and final and no correspondence will be entered into.

16. In no event will the selection panel be held responsible for any comment, viewpoint or expression whether direct or implied, concerning a nomination. By submitting a nomination, the Nominating Agency or Body and the Nominees agree not to bring claims against any panel members or the State of Queensland.

Awards announcement

17. The recipients of the Awards may be recognised at an Awards announcement.
18. The winning Nominee in each Award Category will receive recognition as the winning nomination for that Award Category; no other compensation, award or prize will be awarded.
19. All costs associated with the preparation of nominations and any associated costs (including travel and accommodation) for attendance at an Awards announcement will be the responsibility of the Nominating Agency or Body.

Personal information

20. The Nominating Agency or Body warrants that:
 - a. it has obtained the consent of the Nominees and each identifiable person in the photographs submitted, for their personal information contained in the nomination to be provided to the Department and the selection panel in connection with the Awards, and to be used in the Department's social media channels, online and in print, to report on and promote the Awards and future award programs
 - b. it has obtained the consent of the referees for their name and contact details to be provided to the Department and the selection panel, in connection with the administering and judging of the Awards, and
 - c. where the nomination comprises any other personal information, the relevant persons have consented to their personal information being provided to the Department and the selection panel, in connection with the administering and review of the Awards.
21. Finalist Nominees may be requested to participate in an interview or other promotional activity with sponsors of the Awards and if the finalist Nominees participate in any such interview or promotional activity, the finalist Nominees consent to the use of their name and image in connection with the publication of any such interview or contact with the sponsors.

General

22. The Nominating Agency or Body acknowledges and agrees:
 - a. the information provided in the nomination is not of a confidential nature
 - b. the nomination will be provided to the selection panel for the purpose of reviewing the Awards
 - c. the Department may use information contained in the nomination, to report on the Awards and in publicity and promotional materials and announcements associated with the Awards and shortlisted Nominees, and
 - d. the Eligible Team consent to the submission of this nomination in accordance with these conditions of entry.
23. To the full extent permitted by law, the State of Queensland is not liable for any injury, damages, expenses or loss whatsoever (including but not limited to indirect or consequential loss) to persons or property by reason of any act or omission, deliberate or negligent, by the State of Queensland, or its officers and agents in connection with participation in the Awards.
24. No person shall be entitled to claim compensation or loss from the State of Queensland for any matter arising out of the Awards, including but not limited to failure by the State of Queensland to comply with these conditions of entry.
25. The Department may change these conditions of entry or cancel or vary the Awards at any time, whether before, on or after the Closing Date.

Nominations must be received by
5pm, Tuesday 7 October 2025.