



Champion a network  
of infrastructure



# Minor Infrastructure and Inclusive Facilities Fund

Program Guidelines

9 October 2023



**Queensland**  
Government

## Updates to the Guidelines (as at 9 October 2023)

The following changes have been made to the guidelines since publication on 13 September 2023:

- Amended Appendix B – Eligible activities added



The Department of Tourism, Innovation and Sport (the department) will provide and pay for qualified interpreting services for customers who are hearing impaired or have difficulties communicating in English. Please [contact the department](#) if you require interpreting services.

### ACKNOWLEDGEMENT OF COUNTRY

Sport and Recreation respectfully acknowledge and recognise Aboriginal and Torres Strait Islander peoples as the Traditional Owners and Custodians of the lands, winds and waters where we live, learn and work.

We pay our respects to the Elders past, present and emerging for they hold and continue the memories, traditions, cultures and the ailan kastom of Aboriginal and Torres Strait Islander people across the nation. We will walk together with Aboriginal and Torres Strait Islander peoples, communities and organisations in our journey to enrich lives and strengthen community connection through the power of sport and recreation.

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## 1. What is the Minor Infrastructure and Inclusive Facilities Fund

*Activate! Queensland 2019 – 2029 (Activate!)* is the Queensland Government's 10-year strategy to further enrich the Queensland way of life and build on our strong community foundations to deliver better health and well-being outcomes for all Queenslanders.

Through *Activate! Queensland*, the Queensland Government is committed to supporting opportunities that encourage lifelong movement and break down the barriers that prevent Queenslanders from achieving a sufficient level of physical activity.

Accelerate 2022-2025, the second 3-year Action Plan under *Activate!* has a commitment to 'Champion an industry leading network of infrastructure across Queensland'.

The Minor Infrastructure Program provides targeted funding to eligible organisations to help the sport and active recreation industry deliver new, upgraded, and end of life projects and works that demonstrate alignment with the program's objectives.

Round 1 closed in early 2023, with successful projects announced in May 2023. Under Round 1 a total of \$16.355 million was approved to support 91 infrastructure projects across the state. A list of approved projects is available on the [department's website](#).

Round 2 of the Minor Infrastructure Program has been brought forward and will be delivered with the Inclusive Facilities Fund, which aims to provide targeted investment, to support the delivery of priority infrastructure projects that enhance the accessibility and inclusiveness of community level sport and active recreation.

These Program Guidelines provide information for the Minor Infrastructure and Inclusive Facilities Fund (the Program) only. The combined program budget of \$45 million will deliver infrastructure projects that enhance community sport and active recreation.

## 2. Objective

The objective of the Program is to enhance community sport and active recreation participation opportunities through the provision of spaces that enable quality, accessible, inclusive, safe and more efficient activity.

This is further defined as:

- **Safe:** reduced exposure to health and safety risk
- **Quality:** meeting standard required for community level participation
- **Efficient:** more efficient use of the places and spaces (can be used by more people, cater for more activities, be used for longer hours)
- **Inclusive and Accessible:** enhancing usability of places and spaces and ensuring no one is excluded from participation.

Refer to [Appendix A](#) for a full list of definitions.

### 3. Important dates

Date	Activity
27 September 2023	Applications open
16 November 2023 5pm AEST	Applications close
March 2024	Successful projects/applicants announced *
November 2025	Project completed
January 2026	Project acquitted and reports submitted

\* Approved projects cannot commence until a legal agreement has been entered into with the department.

### 4. Eligibility

#### Who can apply?

Organisations eligible to apply for funding must meet the following criteria to apply for the Program:

- be registered with and Australian Business Number (ABN); and
- deliver or coordinate an eligible activity/ies (refer to [Appendix B](#) for eligible activities); and
- operates as a not-for-profit, local, regional or multi activity sport or active recreation organisation (with an objective of sport or active recreation) that is incorporated under one of:
  - Associations Incorporation Act 1981 (Queensland)
  - Corporations Act 2001 (Commonwealth)
  - Co-operatives National Law Act 2020
  - Corporations (Aboriginal & Torres Strait) Act 2006 (Commonwealth); or
- is a Queensland local government (refer to [Appendix E](#)); or
- is an incorporated sport or active recreation State Level Organisation managing infrastructure or auspicing an affiliate organisation, with infrastructure for local community use where there is not a professional team in residence; or
- is a National Sport Organisation operating in Queensland under a governance model recognised by the Australian Sports Commission, managing infrastructure or auspicing an affiliate organisation, with infrastructure for local community use where there is not a professional team in residence; or
- is a State-wide, multi-location sport and active recreation organisation, whose branches/sites are not separately incorporated.

Additionally, applicants should have:

- met all the obligations for the projects/activities currently funded by the department; and
- no debt owing to the department.

The department will validate an organisation's eligibility to apply.

In assessing eligibility, the department may conduct due diligence in relation to officers of the applicant organisation and consider associated funding and obligation compliance history for officers and related organisations.

If unsure of the organisation's eligibility, please contact the nearest [Sport and Recreation office](#) or telephone 13 QGOV (13 74 68) before applying. To check if your organisation has any outstanding compliance issues, contact the [Office of Fair Trading](#) or your nearest [Sport and Recreation office](#).

## Who cannot apply?

Examples of entities that are **NOT** eligible to apply are:

- individuals
- not-for-profit organisations that do not have an objective of sport and active recreation or do not deliver or coordinate an eligible sport or recreation activity
- for-profit groups, including trusts/trustees and sole traders
- unincorporated organisations
- state sport and active recreation bodies (excluding State Level Organisations listed [above](#))
- national sport organisations where there is a State Level Organisation in Queensland
- schools, TAFE Colleges and universities
- parents and citizens associations
- religious groups (where their main objective is not to deliver or coordinate sport or active recreation)
- political organisations (where their main objective is not to deliver or coordinate sport or active recreation)
- State or Federal government departments.

Additionally, organisations with approved funding in Round 1 of the Minor Infrastructure Program, will not be eligible to apply under the category of Safe, Quality and Efficient for the same activity and site funded in Round 1.

If unsure of eligibility, please contact the nearest [Sport and Recreation office](#) before applying to confirm eligibility.

As part of the assessment process the department may request information from the applicant to show why they should not be deemed ineligible.

## 5. Funding available

Total funding of \$45 million (GST exclusive) is available, to support applications requesting new or upgraded infrastructure, or end of life replacement of infrastructure, that support either of the following categories:

- Inclusive and Accessible (\$30 million)
- Safe, Quality and Efficient (\$15 million)

Eligible organisations can only submit **ONE** application per site and/or activity. Applicants should choose carefully which funding category they wish to apply for i.e. Inclusive and Accessible, or Safe, Quality and Efficient. Organisations (e.g. Councils) wishing to submit multiple applications should contact the department for guidance ([Sport and Recreation office](#)).

Projects will only be funded to facilitate community level activity deemed appropriate for active recreation, training and/or local competition. Applications for projects with lighting components, should note that only the average illumination levels for community sport as outlined in [Appendix F](#) will be funded.

Remote and Very Remote Local Government Areas ([Appendix D](#)) and Discrete Communities including the Torres Strait ([Appendix C](#)) are offered an increased maximum funding amount and lower applicant contribution to account for increased costs to deliver projects in these locations.

Applicants must provide evidence that all applicant contributions are secured. Evidence of funding secured to cover any ineligible projects costs need to be provided with the application. In-kind contributions will not be accepted as forming part of the applicant's financial contribution. The department may accept confirmation of an application submitted for infrastructure funding from other Federal or State government agencies or local governments as confirmation that contributions are being secured. This may be deemed a higher risk for the department and will be moderated accordingly.

## INCLUSIVE AND ACCESSIBLE

Under this category, total funding of \$30 million (GST exclusive) is available to support new and upgraded changerooms and amenities that meet universal design principles.

The following funding is available and minimum applicant contributions apply as detailed below.

	Department Contribution (GST exclusive)	Minimum applicant financial contribution	Total project cost range (Including applicant contribution)
Projects located within urban and regional locations	\$50 000 - \$350 000	20% of eligible project costs	\$62 500 - \$1 million
Projects located within remote and very remote LGAs*	\$50 000 - \$520 000	10% of eligible project costs	\$55 555 - \$1.5 million
Projects located within discrete communities**	\$50 000 - \$580 000	Nil	\$50 000 - \$1.7 million

\*Refer to [Appendix D – Remote and Very Remote Local Government Areas](#),

\*\*Refer to [Appendix C – Discrete Communities](#)

Examples of eligible projects under this category are listed below:

Construct or upgrade toilet blocks (including parent and child facilities)	Construct or upgrade changerooms to incorporate universal design principles to ensure flexibility of use and equitable access for all genders
Upgrading an open toilet/shower block to cubicle style showers/toilet to facilitate access to all genders	Upgrading a toilet block including an upgrade to the access path to the toilets from gravel to concrete and install Person With Disability (PWD) carpark to meet Disability Discrimination Act (DDA) compliance

Eligible projects are not limited to the examples listed in the table above. Applications for all projects that meet the objectives of the Program will be considered.

## SAFE, QUALITY AND EFFICIENT

Under this category, total funding of \$15 million (GST exclusive) is available to support new, upgraded and end-of-life field of play and ancillary facilities to meet activity requirements.

Organisations with approved funding in Round 1 of the Minor Infrastructure Program, will not be eligible to apply under this category of Safe, Quality and Efficient for the same activity and site.

The following funding is available and minimum applicant contributions apply as detailed below.

	Department Contribution (GST exclusive)	Minimum applicant financial contribution	Total project cost range (Including applicant contribution)
Projects located within urban and regional locations	\$50 000 - \$250 000	20% of eligible project costs	\$62 500 - \$1 million
Projects located within remote and very remote LGAs*	\$50 000 - \$370 000	10% of eligible project costs	\$55 555 - \$1.5 million
Projects located within discrete communities**	\$50 000 - \$415 000	Nil	\$50 000 - \$1.7 million

\*Refer to [Appendix D – Remote and Very Remote Local Government Areas](#),

\*\*Refer to [Appendix C – Discrete Communities](#),

**Examples of eligible projects under this category are listed below:**

Install compliant paths, ramps and carpark to comply with the DDA compliance to improve access to playing fields and amenities to support participation of people with a disability	Replace metal halide lighting that has reached end-of-life, with LED to meet activity at a community-level requirement
Construct new walking, running, fixed outdoor exercise equipment, or off-road cycling trails that are an integral component of the sport or recreation facility	Upgrade lighting to meet activity at community level requirement including a control system to improve quality and safety of the participant experience and increase hours of usage
Upgrade tennis courts from bitumen to flexipave including line marking to allow for multi-use and increase participation and to improve the quality and safety of the activity	Install a new solar powered heat pump to an existing aquatic facility to improve efficiency and to support year-round participation in water sports
Replace metal halide lighting that has reached end-of-life with LED to meet activity at a community-level requirement	End-of-life upgrade of two netball courts that are no longer used as the surface has deteriorated and is no longer playable

Eligible projects are not limited to the examples listed in the table above. Applications for all projects that meet the objectives of the program will be considered.

For end-of-life projects, applicants must provide evidence of:

- when the surface/component/infrastructure was installed or built, and
- details of why the surface/component/infrastructure can no longer be maintained for its proposed use, OR
- why a different standard now applies that renders the surface/component/infrastructure unusable.

End-of-life projects need to evidence details as listed above requirements or may be considered an ineligible replacement project.

## 6. What will not be funded

The following are ineligible for funding under both categories:

Projects that are seeking 'like-for-like' replacement surfaces or infrastructure (that have not been identified as "end of life") are not considered an upgrade. These are considered **replacement** projects and are ineligible.

**Maintenance** is defined as work on existing infrastructure with the intention of:

- preventing further deterioration or failure
- making temporary repairs for immediate health, safety, and/or security reasons.

The department reserves the right to determine what constitutes replacement or maintenance.

Projects eligible for funding under one category of funding (refer to section 5) will be ineligible under the other category e.g. if a project is eligible under the Inclusive and Accessible funding category then it will be ineligible under the Safe, Quality and Efficient category.

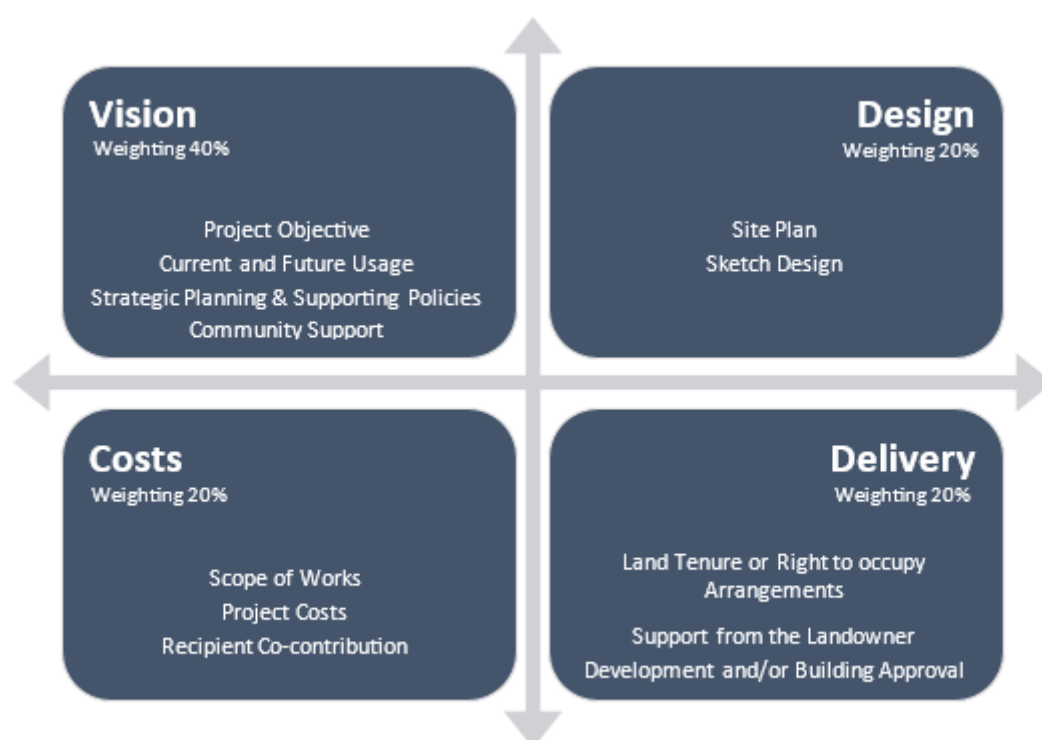
**Examples of ineligible projects and components are outlined in the table below**

Ineligible Projects	Ineligible Components
Projects eligible under another category e.g. if the project is eligible under Inclusive and Accessible, it's not eligible under Safe, Quality, and Efficient	Components eligible under another category e.g. if a component is eligible under Inclusive and Accessible, it's not eligible under Safe, Quality, and Efficient
Relocating existing facilities	Annual and or seasonal maintenance costs
Car park and road access	Works external to the project site including electrical, water, IT and drainage as a standalone project
Maintenance of any playing surface including topsoil and fertiliser	Wages or salaries and other employee costs
Maintenance of existing mountain bike trails	Site remediation as a standalone project
Replacing LED lights with new LED lights at the same lux level	Works not undertaken within the Program period
Any lighting not directly related to field of play - including security light, carpark etc.	Components not directly related to the project
	Non-fixed assets and equipment
	Preparation of funding application and associated consultant fees
	Cost of extended warranties

## 7. Application requirements

Eligible applicants are required to evidence a level of planning and readiness through consideration and/or provision of items under the following application criteria. Applicants will be assessed against the extent to which they can demonstrate and provide evidence that the project meets the criteria:





\*Percentages indicate the weighting given to each application criteria.

Applicants should undertake rigorous planning for the delivery of their proposed project, prior to applying. Further information regarding requirements listed above is available in the [Application Planning Tool](#).

Applicants should utilise the information within the [Application Planning Tool](#) relevant to the funding category that they intend to apply under, when developing their application. Applicants are required to complete and include a [Project Costs Sheet](#) and other documentation as required and add as attachments in the application.

## 8. What is the application process?

The organisation must be registered in the [Sport and Recreation Grant Registration Portal](#) (GRP). GRP registration should be commenced as early as possible prior to submitting an application.

Please note, the online applicant portal is not compatible with mobile devices. If further assistance is required to complete the online application, email [srsgrportal@dtis.qld.gov.au](mailto:srsgrportal@dtis.qld.gov.au) or call 13 QGOV (13 74 68).

**Applicants should ensure they commence the application process well before the Program closing date to allow sufficient time for preparing and submitting their application.**

Applications should be submitted using the online application form by 5pm (AEST), Thursday 16 November 2023.

Applicants should/are encouraged to review the [Application Planning Tool](#) provided on the department's website, including frequently asked questions fact sheets and example documents, prior to submitting an application ([www.qld.gov.au/recreation/sports/funding/minor-infrastructure-inclusive-facilities-fund](http://www.qld.gov.au/recreation/sports/funding/minor-infrastructure-inclusive-facilities-fund)).

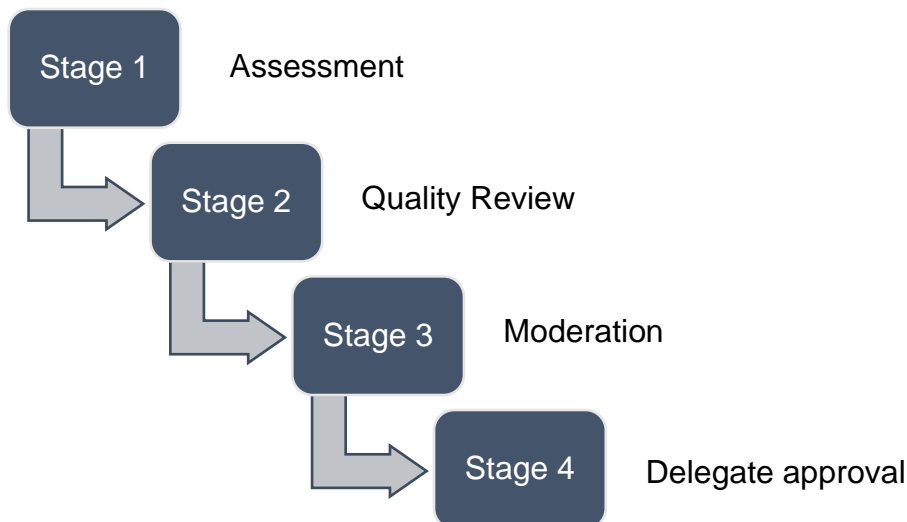
Organisations seeking guidance regarding the suitability of their documentation (e.g. sketch design, site plan, scope of works etc.) and/or eligibility are encouraged to contact their local [Sport and](#)

[Recreation Office](#) allowing sufficient time prior to applications closing date (minimum of one week prior to closing date). Applicants should also consider contacting their local council and/or landowner prior to the close date to confirm any requirements for their proposed project.

## 9. How will applications be assessed?

Applications will be assessed by the department against the Program eligibility criteria as well as the four key considerations of Vision, Design, Cost and Delivery. Both categories of the Program will be assessed independently.

All applications go through multiple stages of rigorous assessment before the recommendations are presented to a moderation panel for consideration.



### Stage 1: Assessment

Assessment will include verifying if the application:

- has been submitted by an eligible organisation (refer to [Eligible Organisations](#))
- is for an eligible project

Additionally, assessment will consider to what extent the application demonstrates:

- Vision (40%)
- Design (20%)
- Costs (20%)
- Delivery (20%)

Applications will be ranked by score based on the assessment ratings above.

## Stage 2: Quality Review

Quality Review will include a check of the Stage 1 Assessment.

Once the above considerations have been assessed, the applications will move to the Moderation Panel for consideration in the prioritisation of projects.

## Stage 3: Moderation Panel Process

The Moderation Panel (the Panel) is responsible for recommending the distribution of funding under the Program. The Panel will prioritise eligible applications to inform the distribution of funding to ensure that the recommendations are consistent with the Program objective.

The Panel will prioritise the applications, managing over and/or under subscription, with reference to the considerations outlined in Stage 1: Assessment when recommending distribution of funding and may also have additional regard to:

1. Delivering a 50% split of funding between South East Queensland and Regional Queensland Local government Areas (Refer to [Appendix E](#))
2. Assessment ranking
3. Identification of projects located within Discrete Communities (including the Torres Strait)
4. Distribution of funding across activity and/or location

## 10. Approval process (Stage 4)

The Panel will make recommendations to the department's delegate on the outcome of the assessment process.

Applicants will receive written notification on the outcome of their application advising whether the project was approved or not approved.

Approved applicants will be required to enter into a legal agreement with the Queensland Government. The provision of funding is subject to the execution of a legal agreement to be provided by the department.

### Application process terms and conditions

Submitting an application does not guarantee that the application will be approved. The department reserves the right (at the department's sole discretion) to refuse an application, not assess an application or not approve funding, for any reason, irrespective of whether the eligibility and assessment criteria have been met. The department's decision in relation to an application or the process is final.

The department reserves the right, at any time, whether before or after, the closing dates, to:

- cancel or vary the assessment process
- close early, suspend, stop or extend the operation of the program or the application process
- amend dates including extending the closing date
- vary the Program, including the proposed terms and conditions or funding and/or these guidelines
- consider or reject an application received after the closing date and time
- consider an application submitted other than in accordance with the requirements of the application process, including accepting a non-conforming or incomplete application
- determine whether a project meets the eligibility criteria, project requirements and other requirements set out in these guidelines and should be deemed ineligible

- determine whether the application and supporting documents provided meet the department's requirements, including (without limitation) those as set out in these guidelines
- change the allocation of funding available under the Program, the eligibility criteria or the types of projects that will be considered.

Any action taken to close early, suspend, stop or extend the Program will be notified on the department's website.

The department may, at its discretion, request information or documents (included but not limited to audited financials) from an organisation or any other person in order to consider and/or verify the accuracy of an application or organisation eligibility.

The department will retain all documents submitted and will not return these to the organisation. The organisation must ensure that its officers, employees, agents and/or sub-contractors do not make any public announcement or advertisement in any medium in relation to the process or the Program without the prior written consent of the department.

Organisations accept the risk, responsibility and liability connected with submitting an application and will not make any claim in connection with a decision by the department to exercise or not to exercise any of its rights in relation to the application process.

The application and participation in the application process does not constitute an offer or an invitation to make an offer under the application process. It also does not indicate an intention by the department to enter into any form of legal relations with any party. The acceptance of an application or any invitation to negotiate will not be effective to constitute a contract or to create any legitimate expectation on an organisation's part unless and until a formal written legal agreement is entered into (as per the process set out in the funding terms and conditions). Nothing in this application process amounts to any process contract and in making the application available and conducting this application process, the department expressly excludes any process contract arising.

## 11. Privacy

Any personal information will be handled in accordance with the Information Privacy Act 2009. Information regarding the department's privacy policy can be found online [here](#).

For audit purposes, the department is required to retain the applications and other supplied supporting material.

The department considers the protecting of a person's right to privacy and managing personal information in accordance with the IP Act in the highest regard. If you do not feel that the department has adhered to the IP Act, you can raise your concerns with [DTISPrivacy@dtis.qld.gov.au](mailto:DTISPrivacy@dtis.qld.gov.au)

## 12. Late applications

An applicant may request to submit a late application. All applicants lodging a late submission, either wholly or in part, must submit a request in writing for the department's consideration.

The request for submission of a late application, or part thereof, must be made within a maximum of three business days, following the Program close date and is at the discretion of the department.

A late submission may be accepted by the department, in the following circumstances:

- where the client has notified the department or the relevant help desk of difficulties, by phone or email, and the issue has not been resolved prior to the program close

- where there has been a confirmed system failure (e.g. database, departmental, internet service provider)
- where there are extraordinary circumstances, beyond the control of the applicant (e.g. natural disasters, births, deaths in family).

## 13. Appeal

Sport and Recreation staff can provide an applicant that has not been approved for funding with an initial explanation of the rationale for the decision.

If an applicant is not satisfied with a decision, such as an application not being approved for funding, the applicant can request to appeal the decision by submitting a request in writing. An appeal can be requested where the applicant believes the decision does not adhere to the Program guidelines and/or the department process of the application.

The appeals process does not include applicants challenging the Program guidelines or seeking variations or exceptions to the Program guidelines.

Appeals will only be considered if received by the department within one month from the date of the applicant's receipt of written notification from the department on the outcome of the organisation's application. Appeals must be lodged in writing to [SRS\\_info@dtis.qld.gov.au](mailto:SRS_info@dtis.qld.gov.au). Organisation will be notified in writing of the appeal outcome.

## 14. Payments

Approved funding payments will be processed as follows:

<b>Approved funding amount up to \$75 000</b>	<ul style="list-style-type: none"> <li>• A one-off payment of the total approved funding amount upon execution of the Legal Agreement between the department and the Organisation (within 30 days).</li> </ul>
<b>Approved funding amount greater than \$75 000</b>	<ul style="list-style-type: none"> <li>• An initial payment of up to 50% of the approved funding amount will be made upon execution of the Legal Agreement between the department and the Organisation (within 30 Days).</li> <li>• A second payment of the remaining funding amount will be made upon receipt of an approved acquittal of the initial payment amount, and compliance with pre-construction conditions as outlined in the Legal Agreement.</li> </ul>

## Goods and Services Tax (GST)

GST is a broad-based tax of 10 per cent on the sale of most goods and services purchased in Australia.

Organisations with current or projected annual turnover for all revenue activities of \$150 000 or more (including this project), must be registered for GST. Compliance with the legislation is a requirement of Federal taxation legislation. For more information, refer to the Australian Taxation Office website or telephone 13 24 78.

The grant funding amounts referenced in this guideline are GST exclusive.

Organisations that are registered for GST will be paid a GST component in addition to the approved funding and will be issued with a Recipient Created Tax Invoice (RCTI) for the funding payment.

Organisations that are not registered for GST can receive funding up to the maximum funding amount with no additional GST component, and the department will issue a remittance advice. Organisations

not registered for GST need to be aware funding received will need to cover any GST payable. Any shortfall between the funding provided and the GST inclusive project cost will need to be met by the funding recipient.

## Payment Compliance

Organisations must be compliant with the following prior to payment of funds:

- have no outstanding compliance issues with Office of Fair Trading
- have met all obligations for projects currently funded by the department; and
- have no debt owing to the department.

Applicants are encouraged to contact the Office of Fair Trading on [www.fairtrading.qld.gov.au](http://www.fairtrading.qld.gov.au) or telephone 13 QGOV (13 74 68), to determine whether the organisation has any outstanding issues.

## 15. Project Delivery and acknowledgment

Approved organisations are required to deliver the approved project implementing best practices to ensure stakeholders and contractors are engaged/managed and to ensure that all conditions of funding and regulatory requirements are met appropriately. All approved projects must be delivered within the Program round timeframes of November 2025 and acquitted by January 2026.

The department strongly encourages the use of independent suitably qualified Project Managers on all projects to effectively and efficiently manage risk. The appointment of an independent, qualified Project Manager is a mandatory requirement under the legal agreement for all projects with a total project costs over \$200 000 (GST exclusive).

Approved organisations will need to ensure all milestones for pre-construction, construction and post-construction conditions are met. All projects will be required to provide quotes to show value for money for all components of the project. Where the work for that component will be over \$250 000 GST exclusive in value, a department-accepted public tender process will need to be conducted in accordance with the principles of the Queensland Government Procurement Strategy ([Queensland Procurement Strategy 2023 | Department of Energy and Public Works \(epw.qld.gov.au\)](#)).

The approved organisations must ensure that all work is undertaken by a suitably qualified contractor(s) and completed in accordance with all applicable laws, regulations, relevant standards and relevant building codes, including obtaining and maintaining any licenses required to undertake the project.

The legal agreement outlines all conditions relating to the approved funding and departmental representatives will be available to provide support to approved organisations.

The Queensland Government must be appropriately [acknowledged](#) by approved organisations in any promotion of the approved project, including social media posts, advertising, event invitations or promotions.

## 16. Reporting, acquittals and audit requirements

Approved organisations are required to acquit the funding spent on the approved project, to the department using a template provided by the department. All organisations funded are required to keep accurate records of expenditure and provide evidence in the acquittal form supplied to support the delivery of the approved project for the required legislative period. These records are to be made available to the department should the organisation be selected for an audit.

Approved organisations must complete reporting on financial and project activities and outcomes throughout and upon completion of the project.

Approved organisations may be subject to an audit by the department. The department may undertake a random audit of approved projects to ensure that projects are delivered as approved.

Approved organisations may be surveyed during the life of the project. The information within the survey will be used to help the department monitor and evaluate the Program.

## Appendix A – Definitions

**Accessible/accessibility:** when used in relation to the Minor Infrastructure and Inclusive Facilities Fund and further to Program objectives means, ensuring that changeroom and/or amenities and the design enables, aids or enhances participation opportunities for all members of the community.

**Active Recreation:** including activities engaged in for the purpose of relaxation, health and wellbeing or enjoyment with the primary activity requiring physical exertion, and the primary focus on human activity.

**Amenities:** for the purpose of this Program, amenities refer to toilets and/or showers or toilet and shower blocks including male, female, unisex, PWD or ambulant toilet and parent's room etc.

**Ancillary facilities:** for the purpose of this Program, ancillary facilities are those that are typically associated with field of play infrastructure e.g., canteen/bar, irrigation and drainage, field lighting, shade structures and access paths etc.

**Community level activity standard:** is infrastructure that is built to cater for local or grass roots sports and active recreation. Local level facilities are generally constructed and maintained to a base standard that caters for high use. For lighting projects, refer to Appendix F.

**Discrete community:** A discrete Indigenous community refers to a geographic location, bounded by physical or legal boundaries, and inhabited or intended to be inhabited by predominantly Aboriginal and Torres Strait Islander Peoples, with housing or infrastructure that is either owned or managed on a community basis. Refer to Appendix C

**End-of-life upgrade projects:** Replacing components at the end of their useful or economic life. End-of-life upgrade projects will only be considered where:

- the surface/component/infrastructure has reached a point by which its usage has significantly declined or has an increased exposure to risk, and it is no longer possible/viable to continue its use through maintenance, or
- the surface component/infrastructure has reached its 'end of life' based on an accepted industry or product standard.

**Field of play:** area where sport or active recreation is undertaken e.g. field, ground, arena, court, golf course, croquet/bowls green etc.

### Funding Objectives:

- **Safe:** reduced exposure to health and safety risk
- **Quality:** meeting standard required for community level participation
- **Efficient:** more efficient use of the places and spaces (can be used by more people, cater for more activities, be used for longer hours)
- **Inclusive (target cohorts) and accessible (for everyone):** enhancing usability of places and spaces and ensuring no one excluded from participation.

**Inclusive /Inclusiveness:** for the purpose of the Program and further to Program objectives means, ensuring that changeroom and /or amenities and the design foster/encourages participation opportunities for all members of the community.

**Multi-activity organisation:** Multi-activity (also known as multisport) organisations are legal entities (sometimes called umbrella clubs or organisations) which represent a number of different 'sub-clubs' or branches, each carrying out one unique sport or activity, but without constituting a legal entity in its own right. Multi-activity organisations generally operate across multiple locations in Queensland but can operate at a single location.

**National Sporting Organisation:** Organisations that develop sport across the continuum, from community participation to high performance levels. NSOs in most cases work closely with their respective State Level Organisations (SLOs) across all Australian state and territory jurisdictions.

### New Infrastructure:



- a new project on a greenfield site; or
- development to support a new sport and/or active recreation activity on a previously undeveloped portion of an existing site.

**Organisation:** Interchangeable with a 'club' or 'association' and includes those bodies that meet the eligibility criteria for the program, as outlined in Section 4, and provide physical activity programs and services at the local community level.

**Participant/Participation/Participating:** refers to a direct 'joining-in' and active engagement by a person with:

- a particular sport organisation;
- an active recreation organisation; or
- other forms of physical activity.

**Professional Teams:** Teams whose athletes receive payment for their performance in a National League.

**Regional organisation:** An organisation that has affiliated member organisations and is responsible for the coordination of an activity across a specified area.

**Site:** the lot on plan/s for each land parcel which the project will be constructed.

**Sport:** A human activity involving physical exertion and skill as the primary focus of the activity, with elements of competition where rules and patterns of behaviour governing the activity exist formally through organisations and is generally recognised as a sport.

**State Level Organisation:** Organisations that are responsible for developing their sport or active recreation from community participation to high performance levels.

**Universal Design:** The design and composition of an environment so that it can be accessed, understood and used to the greatest extent possible by all people regardless of their age, size, ability or disability. An environment (or any building, product, or service in that environment) should be designed to meet the needs of all people who wish to use it.

**Upgraded Infrastructure:**

- an enhancement to the existing infrastructure that will increase/support participation in sport and active recreation activities
- changing a surface or infrastructure component that results in an enhanced function for the facility or an increase in capacity or safety/quality of the infrastructure.

**Urban and regional locations:** Queensland local governments with a remoteness classification of Major Cities of Australia, Inner Regional Australia and Outer Regional Australia as determined by the Australian Statistical Geography Standard Remoteness (ASGS) Structure.

## Appendix B – Eligible activities

Abseiling	Dragon Boating	Motor Sport	Skate Boarding
Acrobatics	Drill Dance	Motorcycling	Skipping
Adventure Racing	Endurance Riding	Mountain Bike Orienteering	Sky Diving
Active Recreation	Equestrian	Mountain Biking	Snow Sports
Aerobics	Extreme Sport	Netball	Softball
Aerobics - Aqua	Fencing	Netball - Indoor	Squash
Aikido	Fistball	Orienteering	Stand Up Paddleboarding
Air Sport	Fitness	Outrigger Canoeing	Surf – Other (e.g. Kitesurfing)
Archery	Floorball	Oztag	Surfing
Athletics	Football	Paintball	Surfing - Body Boarding
Athletics Little	Football - Indoor	Parachuting	Swimming
Australian Football	Futsal	Parkour	Swimming - Synchronised
Badminton	Gaelic Football	Petanque	Table Tennis
Baseball	Gateball	Pickleball	Taekwondo
Basketball	Gelball	Pilates	Tai Chi
Baton Twirling	Geocaching	Polo	Tennis
Beach Volleyball	Gliding	Polocrosse	Tenpin bowling
Billiards/Snooker	Goalball	Pony Club	Touch
BMX	Golf	Power Boats	Traditional Indigenous Games
Bocce	Gridiron	Power Lifting	Trail Bike Riding
Boccia	Gymnastics	Recreational Fishing	Trampolining
Bowls - Indoor	Handball	Riding For Disabled	Triathlon
Bowls - Lawn	Hang Gliding	Rock Climbing	Ultimate Disc (inc Disc Golf)
Boxing	Hockey	Rodeo	Underwater Sports
Boxing - Kick	Horse Riding - Recreational	Rogaining	Vigoro
Broomball	Ice Hockey	Roller Blading	Volleyball
Bushwalking	Ice Racing	Roller Derby	Wakeboarding
Calisthenics	Ice Skating	Roller Skating	Walking
Campdraft	Inline Hockey	Roller Sports	Water Polo
Canoeing	Ju Jitsu	Rowing	Water Skiing
Carriage Driving	Judo	Rugby League	Wave Ski Surfing
Cheerleading	Karate	Rugby Union	Weightlifting
Climbing - Indoor	Karting	Running	Wheelchair Basketball
Cricket	Kayaking	Sailing	Wheelchair Rugby
Cricket - Indoor	Kendo	Scuba	White Water Rafting
Croquet	Lacrosse	Shooting	Windsurfing
Curling	Laser tag	Shooting - Clay Target	Woodchopping
Cutting	Life Saving Royal	Shooting - Pistol	Wrestling
Cycling	Life Saving Surf	Shooting - Rifle	Yachting
Dance	Martial Arts	Shooting - Sporting	Yoga
Darts	Medieval Combat	Shooting - Sporting Clays	Zen Do Kai
Disability Sports	Mixed Martial Art	Shooting - Target	Zumba
Diving	Modern Pentathlon	Skate - Scooter Activities	

## Appendix C - Discrete Communities

<b>Communities</b>	<b>Local Government Authority</b>
<b>Aurukun</b>	Aurukun Shire Council
<b>Cherbourg</b>	Cherbourg Aboriginal Shire Council
<b>Coen</b>	Cook Shire Council
<b>Doomadgee</b>	Doomadgee Aboriginal Shire Council
<b>Hope Vale</b>	Hope Vale Aboriginal Shire Council
<b>Kowanyama</b>	Kowanyama Aboriginal Shire Council
<b>Lockhart River</b>	Lockhart River Aboriginal Shire Council
<b>Mapoon</b>	Mapoon Aboriginal Shire Council
<b>Mornington Island</b>	Mornington Shire Council
<b>Mossman Gorge</b>	Douglas Shire Council
<b>Napranum</b>	Napranum Aboriginal Shire Council
<b>Northern Peninsula Area</b>	Northern Peninsula Area Regional Council
<b>Palm Island</b>	Palm Island Aboriginal Shire Council
<b>Pormpuraaw</b>	Pormpuraaw Aboriginal Shire Council
<b>Woorabinda</b>	Woorabinda Aboriginal Shire Council
<b>Wujal Wujal</b>	Wujal Wujal Aboriginal Shire Council
<b>Yarrabah</b>	Yarrabah Aboriginal Shire Council

Additionally for the purposes of this program, the Torres Strait Community will also be classified as Discrete

<b>Torres Strait</b>	Torres Shire Council Torres Strait Island Regional Council
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## Appendix D – Remote and Very Remote Local Government Areas

Queensland local governments listed below have a classification of Remote Australia and Very Remote Australia as determined by the Australian Statistical Geography Standard Remoteness (ASGS) Structure.

LGA	Remoteness Category
Balonne Shire	Remote
Barcaldine Regional	Very remote
Barcoo Shire	Very remote
Blackall Tambo Regional	Very remote
Boulia Shire	Very remote
Bulloo Shire	Very remote
Burke Shire	Very remote
Carpentaria Shire	Very remote
Cloncurry Shire	Remote
Cook Shire	Remote (except for Coen – see Appendix C - Discrete Communities)
Croydon Shire	Very remote
Diamantina Shire	Very remote
Etheridge Shire	Very remote
Flinders Shire	Very remote
Longreach Regional	Very remote
McKinlay Shire	Very remote
Mornington Shire	Very remote
Mount Isa City	Remote
Murweh Shire	Very remote
Paroo Shire	Very remote
Quilpie Shire	Very remote
Richmond Shire	Very remote
Weipa Town	Very remote
Winton Shire	Very remote

## Appendix E – Queensland Local Governments

Regional Queensland Local Government Areas			
Aurukun	Cloncurry	Livingstone	Pompuraaw
Balonne	Cook	Lockhart River	Richmond
Banana	Croydon	Longreach	Rockhampton
Barcaldine	Diamantina	Mackay	South Burnett
Barcoo	Doomadgee	Mapoon	Southern Downs
Blackall-Tambo	Douglas	Maranoa	Tablelands
Boulia	Etheridge	Mareeba	Torres
Bulloo	Flinders	McKinlay	Torres Strait Island
Bundaberg	Fraser Coast	Mornington	Townsville
Burdekin	Gladstone	Mount Isa	Weipa
Burke	Goondiwindi	Murweh	Western Downs
Cairns	Gympie	Napranum	Whitsunday
Carpentaria	Hinchinbrook	North Burnett	Winton
Cassowary Coast	Hope Vale	Northern Peninsula Area	Woorabinda
Central Highlands	Isaac	Palm Island	Wujal Wujal
Charters Towers	Kowanyama	Paroo	Yarrabah
Cherbourg			

South East Queensland Local Government Areas	
Brisbane	Noosa
Gold Coast	Redland
Ipswich	Scenic Rim
Lockyer Valley	Somerset
Logan	Sunshine Coast
Moreton Bay	Toowoomba

## Appendix F – Average illumination (lux) levels for Community Sport

Funding will only be provided to deliver the Light Technical Parameters (LUX levels indicated in the table below).

If the requested Lux level is above the average Lux level relevant to the sport activity outlined in the table below, the project may be deemed ineligible for consideration of funding.

This table is based on Australian Standards not an exhaustive list, sports not listed may still be eligible but will require evidence at application that Lux requirements for recreational, training, and local club competition have not been exceeded.

Average illumination levels			
Sport	Level description	Lux levels	
<b>Aquatic Sports &amp; diving</b>	Recreation or training, and low-level local competition	150 lux	
<b>Baseball</b>	Club/local competition	Infield	500 lux
		Outfield	300 lux
		Batting cages and Pens	300 lux
<b>Softball</b>	Club/local competition	Infield	300 lux
		Outfield	200 lux
		Batting cages and Pens	300 lux
<b>Bowling greens</b>	Outdoor (including covered) – Recreation, training and club competition	100 lux	
	Indoor - Competition	500 lux	
<b>Cricket (Outdoor)</b>	Practice area (Class V)	200 lux	
	Square/Infield/Outfield (Class V)	300 lux	
<b>Cricket (Indoor)</b>	Competition (Class V)	300 lux	
<b>Equestrian (Outdoor)</b>	Low Level Competition	Non-jumping	200 lux
		Jumping	300 lux
<b>Equestrian (Indoor)</b>	Low Level Competition	Non-jumping	300 lux
		Jumping	500 lux
<b>Football (all codes)</b>	Touch and tag (not Touch Football)	50 lux	
	Ball and physical training	50 lux	
	Club competition and match practice	150 lux	
<b>Hockey</b>	Ball and physical training	300 lux	
<b>Multipurpose indoor Sports Centres (Local/Regional Competition)</b>	Aerobics, Dancing, Fitness training (Gym), Gymnastics, Indoor Bowls (including Bocce, Martial arts (Boxing/judo/kondo/ karate/wrestling/etc.) and weightlifting	300 lux	
	Badminton, Basketball, Fencing, Five-a-side (Futsal), Hockey, Netball, Table tennis and Volleyball	500 lux	
<b>Netball and Basketball (Outdoor)</b>	Recreation or training, and low-level local competition	200 lux	
<b>Squash</b>	Recreation or training, and low-level local competition	500 lux	
<b>Tennis</b>	Club competition and commercial - PPA	350 lux	
	TPA	250 lux	