

HONOURING OUR VETERANS

GRANTS PROGRAM 2025

Terms and Conditions

The *Honouring Our Veterans Grants Program* (including the *Honouring Our Veterans Grants Program – Community* and the *Honouring Our Veterans Grants Program – Capital Works*) is conducted by the State of Queensland acting through the Department of the Premier and Cabinet ABN 65 959 415 158 in accordance with these guidelines and the following terms and conditions.

Definitions

In these terms and conditions:

Applicant means the organisation, or where relevant, the auspice organisation, making the application.

Application means the official application for a grant submitted by the applicant as part of the Honouring Our Veterans Grants Program.

Closing Date means 5pm (Australian Eastern Standard Time) on Friday, 14 November 2025.

DPC means the State of Queensland acting through the Department of the Premier and Cabinet.

Guidelines means the Guidelines for the *Honouring Our Veterans Grants Program for the Community* and the Guidelines for the *Honouring Our Veterans Grants Program – Capital Works*.

Minister means the Minister responsible for the *Honouring Our Veterans Grants Program*.

Project means the project or activity detailed in the application for which the Applicant is seeking a grant.

Personal Information has the same meaning as in the *Information Privacy Act 2009* (Qld).

Letter of Agreement means the written agreement to be entered into between DPC and each successful applicant.

Acquittal means the discharge and settlement of the grant.

Auspice Organisation means a third-party organisation that manages the grant funding on behalf of the applicant and accepts legal and financial responsibility for the grant.

Eligibility

Organisations making an application must meet the eligibility criteria outlined in the **Guidelines**.

The following are ineligible to apply:

- State or federal government departments
- Government-owned corporations
- Organisations operating for profit
- Individuals
- Organisations that receive revenue from electronic gaming (Community and Minor Capital Works)
- Political parties
- Hospitals, nursing homes, or healthcare centres
- State primary or secondary schools (although parent or former student associations may be eligible)

Applications must:

- Be received by the closing date.
- Contain all required information specified in the application form.
- Be submitted online through the SmartyGrants portal. Applications submitted through other means will not be accepted.

Applicants must declare any outstanding financial accountability, service delivery, or performance issues for funding previously provided by the Queensland Government.

Withdrawals

Applicants may withdraw their application at any time up to and including the closing date. After the closing date, applicants wishing to withdraw their application must contact DPC via email at honouringourveterans@premiers.qld.gov.au.

Disclosure and Publication

By applying, the Applicant:

- authorises the use and/or publication of the applicant's name and project details for promotional purposes.
- consents to information provided in the Application being shared with Members of Parliament, the media, and other government entities for program administration purposes.
- acknowledges that information provided may be disclosed under the Right to Information Act 2009 (Qld).
- warrants that the applicant is not in breach of any law or requirement and that the use of information provided will not infringe the rights of any third party.

Assessment

Applications will be assessed by an independent panel as outlined in the Guidelines.

All decisions and recommendations are final, and there is no process of appeal.

Successful Applications

Successful Applicants must:

- enter into a Letter of Agreement with DPC.
- obtain all necessary permits, approvals, and insurances.
- acknowledge the Queensland Government's contribution in accordance with the requirements outlined in the Letter of Agreement.
- fulfil all reporting and acquittal requirements.
- return unspent funds or funds spent on unapproved purposes.

Insurance

Successful Applicants must hold and maintain relevant insurances as specified in the Letter of Agreement.

Payments, GST, and Reporting

Payments will be made in accordance with the GST and milestone payment requirements outlined in the Guidelines.

Projects are expected to be completed within the time specified in the Letter of Agreement unless otherwise approved by DPC.

Reservation of Rights

DPC reserves the right to:

- amend the Guidelines, eligibility criteria, or assessment criteria.
- accept or reject any Application at its discretion.
- allocate funding based on program priorities and available resources.
- seek clarifications or additional information from Applicants.
- conduct due diligence investigations.
- terminate or reinstate the program at any time.

DPC's decisions are final and not subject to appeal.

No Relationship and Liability

Applying does not create a legal relationship between the Applicant and DPC.

DPC is not liable for any costs, losses, or damages incurred by Applicants in preparing or submitting their Applications.

Participation at Applicant's Cost

Applicants participate in the Application process at their own cost and risk.

DPC is not responsible for any costs incurred by Applicants, including those related to unsuccessful applications or program changes.

Intellectual Property

Intellectual property rights in an Application remain the property of the Applicant.

The Applicant grants DPC a non-exclusive, royalty-free licence to use the intellectual property for program administration purposes.

Law

These terms and conditions are governed by the laws of Queensland.

Acceptance

By applying, the Applicant:

- warrants that the information provided is accurate and complete.
- acknowledges that DPC may rely on this information in assessing the application.
- agrees to comply with these Terms and Conditions.

Other

Additional Terms and Conditions will be included in the Letter of Agreement.

Complaints about the outcome of an Application can be made in accordance with DPC's complaints management policy, which is available at <https://www.premiers.qld.gov.au/about-us/contact-us/compliments-and-complaints.aspx>.