



Part B – Form LA31

Extension of a Rolling Term Lease Application

Land Act 1994


Requirements

1. This application is for an Extension of a Rolling Term Lease.
2. Please read the respective [Extension of a rolling term lease](#) guide, which includes application restrictions.
3. Payment of the prescribed Application fee per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Resources](#) website or contact your nearest [business centre](#) or call [13 QGOV 13 74 68](#).
4. **Part A online form:** [Contact and land details](#) or Part A - [Contact and land details](#) (PDF) will need to be completed and submitted with your application.
5. Any additional information to support the application.
6. Your application will not be considered as having been properly made unless all parts of this application form have been completed accurately, otherwise your application may be returned to you to complete.

Important information

7. You are **strongly encouraged** to arrange a pre-lodgement meeting with us before you apply to ensure you have the information you need to apply correctly. You can do this by contacting your nearest business centre.
8. A term lease is a rolling term lease if any of the following circumstances apply to it:
 - it is a lease for tourism purposes for land on a regulated island;
 - it is a lease that includes tidal water land used to facilitate tourism and the subject of a covenant ensuring the lease may only transfer if the adjoining tourism lease is also transferred;
 - it is a lease used for agriculture, grazing or pastoral purposes, and the lease land is rural leasehold land, with an area of 100ha or more;
 - it is a lease used for agriculture, grazing or pastoral purposes and the lease land is rural leasehold land with an area of less than 100ha which has been approved as a rolling term lease;
 - it is a lease used for agriculture, grazing or pastoral purposes and the lease land is not rural leasehold land and is not within a nature conservation area or specified national park.
 - another provision of this Act provides the lease is a rolling term lease
9. **Note: a rolling term lease is not a State lease issued over a reserve under section 15(2)(b) of the [Land Act 1994](#); or a special lease issued over a reserve under section 203(b) of the *Land Act 1962 (Repealed Act)*.**
10. The [Land Regulation 2020](#) provides a schedule of regulated islands.
11. An extension application may be made once only at any time during the **current term of the lease**.
12. A lessee may not make an extension application for a rolling term lease if the lessee has entered into an agreement with the Chief Executive under section 327A to surrender the whole of the lease.

13. A rolling term lease extension if approved must be the **original term of the lease** and does not include any period by which the term of lease has been extended under any provision of the Act, whether before or after the commencement of the amended or under a repealed Act.
14. Information on this form, and any attachments, is being collected to process and assess your application under section 164C of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
15. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary, and you may email stateland@resources.qld.gov.au if you do not wish for the department to contact you.
16. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
17. For further privacy information click [Privacy](#) page.

Office Use Only	Extension of a Rolling Term Lease	 9 311662 202802
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5. Have you made a previous application for extension of this rolling term lease?

<input type="checkbox"/> Yes	go to 6
<input type="checkbox"/> No	go to 9

6. Was this application refused?

<input type="checkbox"/> Yes	go to 7
<input type="checkbox"/> No	go to 8

If **YES**, if an earlier application for an extension was refused and there is no relevant change in circumstances from the earlier application, any new application may be rejected without consideration.

7. Has there been any change in circumstances from the earlier application, which may lead to this application being accepted for further consideration?

<input type="checkbox"/> Yes	go to 8
<input type="checkbox"/> No	go to 9

An application for extension can be refused without investigation if an earlier application has been refused and the reasons for refusal have not changed.

8. Provide details of the change in circumstances from the previous application. **go to 9
(If there is insufficient space, please lodge as an attachment)**

9. Have you entered into any unregistered agreements or arrangements in place for using the land?

<input type="checkbox"/> Yes	go to 10
<input type="checkbox"/> No	go to 10

(For example, tourism-based agreements/nature conservation agreement/transfer/sublease/easements)

10. You are aware the survey status of the land listed in Schedule 1 may require the registration of a new survey plan that meets the current survey standards?

Yes

go to 11

When assessing the application, the Department will determine if survey is required and provide information in writing to the applicant with the details of the survey requirements.

The preparation of the survey plan will be at the expense of the Applicant and should be made with a Registered Consulting Surveyor.

Your Registered Consulting Surveyor should contact the department's Principal Surveyor or Senior Surveyor, if there are any questions or concerns in relation to any survey or plan requirements.

Additional information is available on the department's website – [Survey and Plan Requirements](#).

11. I am aware that an extension of my rolling term lease may require the current conditions of lease to be modernised. This will include current imposed and regulated conditions as stated in the *Land Act 1994* and Land Regulation 2020

Yes

go to 12

12. Provide details of any additional information to support the application. (optional)

go to 13

(If there is insufficient space, please lodge as an attachment)

Attachments

The following will need to be lodged with your application for it to be considered a properly made application. If all this information is not submitted, your application will be returned.

13. Tick the box to confirm the attachments for part of the application:

- Application Fee
- Part A online form – Contact and Land details or Part A – Contact and Land details (PDF)
- Copies of documentation relating to unregistered agreement, if applicable

It is recommended that any attached plans, sketches, or maps be of A4 or A3-size. Your application will not be considered as having been properly made unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Enter the full names of each registered lessee/s as it appears on the title with Titles Queensland.

(If there is insufficient space, please lodge as an attachment)

Registered Lessee/s (Full Name/s)

Signature of applicant/s (or their legal practitioner)

Date: / /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the [Land Act 1994](#) if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant, then the legal practitioner's full name must be printed immediately below the signature.