



# Resource Recovery Boost Fund

Program guidelines

Prepared by: Office of Waste Reduction and Recycling, Department of the Environment, Tourism Science and Innovation.

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Cover page image of Nambour Material Recovery Facility

September 2025

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## Table of Contents

1	Overview .....	4
2	Program objectives .....	6
3	Eligibility .....	6
3.1	Applicant eligibility .....	6
3.2	Project eligibility .....	7
3.3	Ineligible projects and activities .....	8
4	Project timeframes .....	9
5	Program funding .....	9
5.1	Eligible expenses .....	9
5.2	Ineligible expenses .....	10
5.3	Applicant contribution .....	11
5.4	GST .....	11
6	Application process .....	12
6.1	Submitting applications .....	12
6.2	Required documents .....	12
7	Assessment process .....	13
7.1	Assessment criteria .....	14
7.2	Additional considerations .....	15
7.3	Assessment outcome .....	15
8	Funding availability .....	16
9	Further information .....	16
10	Privacy statement .....	16
11	Grant terms and conditions .....	17
	Appendix 1 – Glossary and acronyms .....	19
	Appendix 2 – Queensland remote councils .....	21



# 1 Overview

The Queensland Government is committed to working with Queensland councils to ensure there is critical waste infrastructure across the State to divert more waste from landfill and boost recycling rates.

The Resource Recovery Boost Fund (RRBF) provides competitive grant opportunities for eligible Queensland councils to enhance resource recovery infrastructure and practices, create new industries to drive economic growth, support meaningful employment across the State, and reduce the impact of waste on the environment.

Councils may make applications individually, as a group of councils, or as part of a public private partnership (PPP).

Round 1 of the RRBF provides a total of \$60 million (excl GST) under two distinct streams:

- Stream 1: Small projects – \$20 million (excl GST) to support smaller-scale initiatives that provide waste management and/or resource recovery benefits at the local or regional scale
- Stream 2: Major projects – \$40 million (excl GST) to support more substantial undertakings that offer resource recovery solutions and economic benefits on a regional or statewide scale.

The focus of the RRBF is on the development of key infrastructure, however limited funding may be available for business cases to assist councils to make progress towards a longer-term project that would provide significant benefits in diverting waste from landfill and recovering valuable materials.

Details regarding eligible applicants, eligible activities and the application process are provided in these guidelines and in [Frequently Asked Questions](#).

## Funding summary – Round 1

	Stream 1 Small projects	Stream 2 Major projects
<b>Total funding available</b>	\$20 million (excl GST)	\$40 million (excl GST)
<b>Funding range per project</b>	Up to \$2 million (excl GST)	Over \$2 million (excl GST)

Priority consideration will be given to projects that are ready to commence within six months of execution of a funding agreement. Small projects need to be completed within 18 months of contracting and major projects within three years of contracting.

Priority consideration will also be given to projects that benefit multiple councils or are delivered by a group of councils or by council/s in partnership with the private sector.

## Key dates – Round 1

Key Activity	Key dates	
	Stream 1 Small projects	Stream 2 Major projects
<b>Announcement of Program</b>	1 May 2025	
<b>Release of Program guidelines</b>	Friday 12 September 2025	
<b>Program opens for applications</b>	Monday 13 October 2025	
<b>Applications close</b>	<b>3pm Thursday 11 December 2025</b>  *Letters of commitment must be provided within 4 weeks of the application close date.	<b>3pm Thursday 29 January 2026</b>  *Letters of commitment must be provided within 4 weeks of the application close date.
<b>Requests for further information</b>	Further information may be requested from applicants if required and the department will provide timeframes if requests are made.	The department will complete initial assessments within 6-8 weeks of the application close date and, if necessary, will request further information from applicants.  Further information requested will have to be provided within 4 weeks of the date of request and will be taken into account in finalising assessment and moderation.
<b>Project completion date</b>	Within 18 months of contract execution	Within 3 years of contract execution
<b>Final project acquittal</b>	Within 8 weeks of project completion date	

For more information, please email [OWRRPrograms@detsi.qld.gov.au](mailto:OWRRPrograms@detsi.qld.gov.au).

## 2 Program objectives

The objectives of Round 1 of the RRBf are to support projects that:

- address local, regional and/or statewide waste management and resource recovery priorities, with a focus on initiatives that establish or enhance key recycling infrastructure
- contribute to Queensland's waste and resource recovery targets including diverting municipal solid waste from landfill and boosting recycling rates.

## 3 Eligibility

### 3.1 Applicant eligibility

To be eligible for funding under the RRBf, applicants must meet one of the following criteria:

- a single council established under the *Local Government Act 2009* or the *City of Brisbane Act 2010*
- a group of councils that constitutes a legal entity, such as a Regional Organisation of Councils (ROC)
- a Representative entity that has been established with the purpose of representing the interests of councils.

In addition:

- an eligible council may apply as the lead applicant for a council specific project
- an eligible council may apply as the lead applicant for a group of Queensland councils where this group of councils is a legal entity, or has no legal status as a group
- where either a ROC or a Representative entity is the lead applicant there must be at least two councils as project partners and the project must be able to deliver benefits to each partner council involved
- eligible applicants may be involved in no more than two projects at a time under the RRBf (either stream), however at least one of these projects must be a joint project delivered by a group of councils, a ROC or a Representative entity
- partnership projects involving groups of councils and/or PPPs will be considered
- current funding agreements in place between the department and the respective eligible applicant are not included in the two-project limit under the RRBf. However, the department may consider both proposed projects and current projects in assessing the capacity of the eligible applicant to deliver the proposed project
- the department reserves the right to refuse project funding where an applicant council is undergoing formal investigation or has a departmental management process or court order in place.

Applicants should note that they:

- are responsible for obtaining all necessary building, safety and/or environmental permits/approvals required for delivery of project activities, noting that this would be a pre-condition of any subsequent funding agreement

- must demonstrate that all required land tenure and/or Native Title and/or Cultural Heritage approvals have been secured, or are in the process of being secured, noting that this would be a pre-condition of any subsequent funding agreement.

### Council partnerships and public private partnerships

Where councils are working in partnership with another council/s, a ROC, Representative entity or a private partner:

- one council, a ROC or a Representative entity must be identified as the lead applicant, who will act as the contracting party and will be responsible for contract management and project delivery
- all council partners and other project partners must be identified in the funding application
- a letter of commitment must be provided by the accountable officer of each project partner, outlining the organisation's involvement in and financial support for the project.

## 3.2 Project eligibility

To be eligible for funding under the RRBF, projects must:

- have not commenced prior to the announcement of the RRBF on 1 May 2025, however consideration may be given to expanding the scope of existing projects where this meets program objectives
- constitute a clearly defined project that will produce measurable waste reduction and recycling outcomes that align directly with the program objectives
- demonstrate a clear pathway for target materials through the value chain, e.g. consideration of recycling, reprocessing and/or offtake markets
- demonstrate measurable and evidence-based waste management and/or resource recovery outcomes
- be undertaken in Queensland.

### Stream 1: Small projects (up to \$2 million excl GST)

Example activities include but are not limited to:

- purchase and installation of recycling and resource recovery infrastructure for sorting, handling, baling, compacting, crushing or shredding that can be either mobile or fixed plant
- implementation of new, or upgrades to existing resource recovery services and/or facilities that deliver enhanced resource recovery outcomes, consistent with Queensland's waste reduction and resource recovery targets
- installation or enhancement of permanent and/or relocatable infrastructure to support better resource recovery practices, such as resource recovery areas, waste transfer stations or mobile material collection infrastructure
- implementation of one or more stages of a multistage project. The proposed project stage/s must:
  - deliver resource recovery outcomes in its own right
  - have a discrete start and end point that demarcates it from other project stages
  - have a defined pathway to future project stages.

- limited funding may be available to contribute to business cases that help progress towards a longer-term project, with a preference for those projects that would support multiple councils.

### Stream 2: Major projects (over \$2 million excl GST)

Example activities include but are not limited to:

- capital projects and supporting activities that establish new, or enhance the use of, material recovery facilities, organics processing plants, bulking stations, transfer stations, energy from waste facilities or another facility that undertakes recycling, resource recovery or remanufacturing. Project activities may include:
  - construction of a new facility
  - expansion of an existing facility
  - expansion to the scope of an existing project that will increase capacity to process additional volumes or divert additional waste from landfill
  - incorporation of equipment or technology into an existing facility
  - another activity that supports increases in regional recycling and/or resource recovery
- implementation of one or more stages of a multistage project. The proposed project stage/s must:
  - deliver resource recovery outcomes in its own right
  - have a discrete start and end point that demarcates it from other project stages
  - have a defined pathway to future project stages.

## 3.3 Ineligible projects and activities

Projects and activities that will not be considered for funding under the RRBF include:

- activities that would generally be considered as business-as-usual for councils, e.g. delivery of an existing waste collection service; maintenance or construction of landfill equipment or infrastructure
- initiatives that may receive financial support from other departmental programs, including the Growing the Recovery of Organic Waste via Food Organics and Garden Organics (GROW FOGO) Program, the Let's Get it Sorted Partnership Program, the Regional Waste Management Plan Coordination Program or the Local Government Battery Collection Program  
*Please contact the department during development of your application if a proposed project may overlap with an existing program, e.g. if the proposed project is to develop an organics processing solution which relies on household organics collection that could be supported through the GROW FOGO Program.*
- standalone waste audit projects
- projects involving the establishment, expansion, maintenance or operation of container refund points
- academic research, research and development, or market development projects
- devolved grant funding, where funds provided to the applicant are in turn provided as grant funding to third parties.



## 4 Project timeframes

Stream 1 (small) projects must be completed within 18 months of contract execution.

Stream 2 (major) projects must be completed within three years of contract execution.

Priority consideration will be given to applications that can demonstrate they are ready to commence within six months of execution of a funding agreement.

## 5 Program funding

Funding is available for eligible applicants to undertake projects that meet the objectives of the Program.

Round 1 of the RRBf provides funding across two program streams:

	Stream 1 – small projects	Stream 2 – major projects
<b>Project description</b>	Smaller-scale initiatives that provide resource recovery benefits at the local or regional scale	Larger-scale undertakings, including significant infrastructure projects that offer resource recovery solutions and economic benefits on a regional or statewide scale
<b>Total funding available under Round 1</b>	\$20 million (excl GST)	\$40 million (excl GST)
<b>Funding range per project</b>	Up to \$2 million (excl GST)	Over \$2 million (excl GST)

### 5.1 Eligible expenses

Eligible expenses include, but are not limited to:

- capital expenditure related to construction, equipment and infrastructure essential to project execution, including:
  - purchase and integration of new equipment or technology to support improved collection, treatment, sorting or processing of recovered materials
  - non-passenger vehicles or plant to support loading or moving of recovered material
  - construction of slabs or sheds to support material collection, bulking, sorting, processing or storage
- specific transport related costs:
  - freight costs related to the transport of new infrastructure to the project site or the movement of new mobile infrastructure between sites where it is being used to achieve the objectives of the RRBf
  - up to five per cent of approved funding may be used for freight costs related to transporting materials to or from a newly established facility or service supported under the RRBf, where the transport activity is necessary to support or sustain that infrastructure or service

- limited funding for business cases that progress towards a longer-term project. Applications must demonstrate a defined pathway to a future project and the outcomes required from the business case that would support future implementation decisions by the applicant.

## 5.2 Ineligible expenses

Ineligible expenses include, but are not limited to:

- temporary works except where required to enable completion of the project
- land acquisition and associated costs, fees and charges
- roads (public or private access)
- civil construction not directly related to building construction, e.g. site drainage, water tanks, solar panels
- weighbridges
- passenger vehicles and non-essential plant, including lease or purchase costs
- statutory fees and charges or costs associated with obtaining regulatory approvals, permits, or licenses
- staff wages and oncosts
- recurrent operational expenses, e.g. utilities, administrative costs, corporate overheads, office consumables, office equipment hire and maintenance, equipment and motor vehicle repairs or maintenance
- costs relating to material transport, except for those costs detailed as specific transport related costs under eligible expenses
- costs associated with development of an application
- costs associated with feasibility studies, noting that limited funding is available for business cases
- project management or grant administration costs, including staff or contractor salaries
- insurances, e.g. public liability, volunteer, motor vehicle
- legal costs
- contingency costs
- procurement costs
- entertainment, event and celebration expenses
- gifts, sponsorships and membership fees
- conferences, workshop and training expenses, unless specific training is required to ensure success of the project;
- financial oversight costs related to auditing, financial analysis, or oversight that are part of normal business operations
- items purchased for the project prior to 1 May 2025

- other costs or additional expenses deemed by the department to be unreasonable or unrelated to project delivery.

## 5.3 Applicant contribution

Successful applicants are required to provide a direct financial and/or in-kind contribution to the project. The table below outlines the minimum contribution to project costs required under different applicant structures (see Appendix 2 for list of remote councils):

Applicant type	Minimum required applicant contribution	
	Stream 1 Small projects	Stream 2 Major projects
<b>Single remote council*</b>	10%	15%
<b>Single non-remote council</b>	40%	50%
<b>Single council representing a group of councils*</b>		
<b>ROC/Representative entity*</b>		
<b>Public private partnership</b>	1:1:1 ratio between RRBF / Council / Private Partner	1:1:1 ratio between RRBF / Council / Private Partner

\* The minimum required applicant contribution relates to the total contribution to be made to the project, not per applicant or partner organisation.

+ Contributions below this requirement may be considered where remote council/s are project applicants or delivery partners.

Funding from other Queensland or Commonwealth Government programs may only be used as part of the co-contribution with the explicit agreement of the department and other identified funding agency/agencies.

RRBF funding may not be used by grant recipients as a contribution towards other State or Commonwealth funded programs.

Successful applicants will be responsible for all ineligible costs related to delivery of the project.

## 5.4 GST

Funding offered through the RRBF will be subject to the Australian Tax Office determination [GSTR 2012/2](#).

Activities funded under the RRBF do not involve the supply of goods or services to the department. This means that grant funding provided under the RRBF is not subject to GST.

Additional funds will not be provided to cover applicant's GST obligations associated with their project. Applicants are responsible for their own GST obligations incurred through the delivery of their project.

Grants may be treated as assessable income for taxation purposes. The State does not provide tax advice to applicants and recommends applicants seek independent professional advice on their tax obligations.

For advice on GST, please seek assistance from the [Australian Tax Office](#).

## 6 Application process

### 6.1 Submitting applications

Applications will open on Monday 13 October 2025 and links to the application forms will be included on the [department's website](#).

All applications must be submitted using [SmartyGrants](#) the department's online grants administration program.

Applicants must read these guidelines in full before applying for funding and are strongly encouraged to familiarise themselves with the SmartyGrants online application system and other supporting documentation before beginning the application process.

Applicants are required to submit their complete application and all supporting documentation in full by the submission deadline.

The two program streams under the RRBF have different application forms and application processes in place. It is your responsibility to ensure you apply under the correct program stream based on your funding request.

The online application form, along with these guidelines, outline the specific requirements and details that are required for a complete application. Further information can be found in the [Frequently Asked Questions](#).

For Stream 1 applications, further information may be requested from applicants if required and the department will provide timeframes for information to be provided when requests are made.

Given the increased scale and complexity expected for Stream 2 applications, the department will complete initial assessments within six to eight weeks of the application close date and, if necessary, will request further information from applicants. Further information requested will have to be provided within four weeks of the date of request and will be taken into account in finalising assessment and moderation.

New users will need to set up a free online SmartyGrants account. If you already have a SmartyGrants account, you can login using your existing details.

The [Help Guide for Applicants](#) explains the steps you need to take to complete and submit your form.

**If you experience technical difficulties creating an account or completing an online form, contact SmartyGrants on (03) 9320 6888 or email [service@smartygrants.com.au](mailto:service@smartygrants.com.au).**

Deadlines for submitting an application are strict and no extensions will be provided. Applications that do not meet the minimum requirements, e.g. provision of full project details, documentation, required quotes, may not be considered.

### 6.2 Required documents

Similar types of documents are required to support your application under either project stream. However, the level of detail required will depend on the scale and complexity of the proposal.

The application forms in SmartyGrants identify the required fields (\*) and will prompt you to upload the necessary supporting documents. These include:

- authorisation to submit the application and certification of applicant contributions:
  - for council applicants this includes endorsement of the project and financial contribution by the financial delegate
  - for ROCs and Representative entities - this includes endorsement of the project and financial contribution by executive management or the board
- a letter of commitment from each project partner (if applicable) including financial contribution and/or in-kind contribution. If letters of commitment are not available by the application close date, they may be provided to the department within four weeks of the application close date. Please email the department at [OWRRPrograms@detsi.qld.gov.au](mailto:OWRRPrograms@detsi.qld.gov.au) if you will be providing these after the application close date
- a minimum of two valid quotes for individual expenses exceeding \$25,000 (excl GST) or justification of quote absences and method for calculation of costs
- proposed scheduling of key activities including expected completion date of project
- risk management plan
- communications and engagement plan if relevant to the project
- proposed governance arrangements if working with partner councils, ROCs, Representative entities or private partners
- certificate of currency of public liability insurance coverage of at least \$20 million (in total and per event), that is current and remains current for the duration of the project
- certificate of currency for workplace health and safety insurance and evidence of adequate insurance coverage for workers and volunteers as required under the *Work Health and Safety Act 2011* (where applicable).

## 7 Assessment process

Applications will be assessed by an assessment panel established by the department.

Departmental staff involved in the assessment will operate under the Queensland Public Service Code of Conduct.

Where necessary, technical advice will be sought from external representatives with expertise in a relevant field.

External advisors will operate under confidentiality requirements.

The department may seek advice from stakeholders regarding the application.

Based on assessment outcomes, the department will make funding recommendations to the relevant delegate.



## 7.1 Assessment criteria

Assessment criteria	Weighting
<p><b>1) Meets the objectives of the program</b></p> <p>This includes the extent to which the proposed project meets one or more of the following:</p> <ul style="list-style-type: none"> <li>addresses local, regional and/or statewide waste management and resource recovery priorities, with a focus on initiatives that establish or enhance key recycling infrastructure</li> <li>contributes to Queensland's waste and resource recovery targets including diverting municipal solid waste from landfill and boosting recycling rates.</li> </ul> <p>Priority consideration will be given to projects that are ready to commence within 6 months of execution of a funding agreement.</p>	40%
<p><b>2) Represents value for money</b></p> <p>This includes the extent to which the application:</p> <ul style="list-style-type: none"> <li>describes the scale of the project, project activities and expected material outcomes versus the funding sought</li> <li>clearly specifies eligible and ineligible project costs</li> <li>provides supporting documentation for project costs and budget breakdown including required evidence for project expenses above \$25,000</li> <li>demonstrates organisational support of the funding contributions and in-kind contributions proposed from the lead applicant and any project partners</li> <li>demonstrates the impact of the project in relation to the program objectives.</li> </ul>	25%
<p><b>3) Regional and community weighting</b></p> <p>This includes the extent to which the proposed project:</p> <ul style="list-style-type: none"> <li>is to be implemented or provides indirect benefits within remote or regional Queensland</li> <li>will support or provide benefit across more than one local government area</li> <li>will support local resource recovery solutions, job creation, capacity building and strengthening local business, including industry and end markets</li> <li>demonstrates community benefit.</li> </ul> <p>Priority consideration will be given to projects that benefit multiple councils or are delivered in partnership with the private sector.</p>	25%
<p><b>4) Demonstrates a sound project management approach and governance arrangements</b></p> <p>This includes the extent to which the application:</p>	10%

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• clearly details the project's objectives, likely potential outcomes (including why the project is necessary) and key performance indicators</li> <li>• provides a clear explanation of the proposed project activities</li> <li>• includes a clear implementation schedule including project start and end dates, timeframes and key milestones linked to activity and/or expenditure</li> <li>• demonstrates organisational (including project partner) capability and capacity to deliver the project</li> <li>• clearly details project governance, project monitoring, reporting and evaluation</li> <li>• for partnership projects, clearly details governance arrangements and responsibilities between project partners</li> <li>• clearly details project risks and risk reduction strategies</li> <li>• clearly details key project stakeholders and engagement strategies to support project implementation</li> <li>• provides a commitment to maintain the project deliverables beyond the life of the project or can demonstrate there will be ongoing benefit</li> <li>• details the contribution of project partners.</li> </ul> |  |
|--|--|

## 7.2 Additional considerations

Where applicable, an applicant's past performance in grant programs administered by the department will be taken into consideration. This includes performance against reporting requirements, evidence provision, financial acquittal and ability to meet milestones and other contractual obligations.

## 7.3 Assessment outcome

The department will provide written advice to all applicants regarding the outcome of their application.

Successful applicants will be required to execute a grant agreement with the State represented by the department.

Details of successful applications including the name of successful applicants, funding allocated, project location and a description of the project will be published on the Queensland Government website and may be announced through media including social media.

Unsuccessful applicants can request feedback on their application by emailing [OWRRPrograms@detsi.qld.gov.au](mailto:OWRRPrograms@detsi.qld.gov.au).

Applicants may lodge an appeal with the department for any decisions made relating to their grant application by emailing [OWRRPrograms@detsi.qld.gov.au](mailto:OWRRPrograms@detsi.qld.gov.au).

## 8 Funding availability

Funding will be available following the assessment and approval of applications, subject to the signing of a grant agreement by both parties, and the provision of all required documentation to the department. Successful applicants should not make any financial commitments (that rely on the grant funding) until all necessary documents have been finalised, and the grant agreement has been executed.

The grant agreement will outline the payment arrangements for project funding based on a milestone schedule. A percentage of funds will be retained by the department until the project is successfully acquitted.

## 9 Further information

If you have any questions relating to these guidelines or if you would like to discuss your application, please contact the department by email at [OWRRPrograms@detsi.qld.gov.au](mailto:OWRRPrograms@detsi.qld.gov.au).

## 10 Privacy statement

The department is collecting personal information in the application for the RRBf to assess your application for funding and prepare a grant agreement, should your application be successful.

All personal information you provide in the application form, including all attachments, will be routinely provided to the following parties for assessing the application:

- other Queensland Government agencies
- external assessment panel members.

Where necessary, information contained in your application may also be provided to the Queensland Minister for the Environment and Tourism and Minister for Science and Innovation and the Minister's members of staff for reporting purposes (except for that information which relates to the department's confidentiality obligations).

The department will seek your consent for any uses or disclosures outside of these specific terms.

If your application is successful, the following information will be routinely published on the Queensland Government website and may be announced through media including social media:

- your organisation's name
- total amount of funding allocated
- project name, location and description.

Your grant application and associated documentation is subject to the *Right to Information Act 2009*. If you wish to access your personal information that is in the control of the department, you may contact [Right to Information Services](#).

If you have any questions or concerns regarding the privacy of your personal information, please contact the department's Privacy Services unit by email [privacy@detsi.qld.gov.au](mailto:privacy@detsi.qld.gov.au).

# 11 Grant terms and conditions

## Applying for the grant

- Applicants must provide all required information at the time of submission of their application. Required information is clearly identified in the application form by a red asterisk (\*). Failure to submit all required documents may result in your application being deemed ineligible.
- By submitting an application, the applicant agrees to abide by all of the terms and conditions as specified in these guidelines.
- Applicants must be covered by at least the following insurance:
  - public liability insurance of a minimum of \$20 million
  - workers and volunteers under the *Queensland Work Health and Safety Act 2011*.
- Any liaison with an assessment panel member by an applicant or another person about a specific application may result in immediate disqualification.

## Grant agreements and the provision of funding

- A grant agreement will be developed using information provided in the application form and in negotiation with the approved recipient.
- The grant agreement will specify the financial and operational requirements of the grant.
- Funding will not be available until both parties sign the grant agreement and any additional required documentation has been provided to the department.
- Signing of the grant agreement indicates the recipient's acceptance of all funding terms and conditions in the guidelines and funding agreement.
- Funding may be provided in milestone payments with a final payment withheld until completion of the project and the department's acceptance of acquittal documentation.
- The date and value of the milestone payments will be negotiated however the final decision will be made by the department.
- Funding provided must be spent for the purposes stated in the grant agreement and in accordance with program guidelines.
- Variations to the agreed project details should be applied for in writing to the department. It is at the absolute discretion of the department's delegated officer to provide approval. No variation is to be implemented without the applicant first receiving written approval from the department.
- In the event of cancellation of a funded activity, the department must be notified in writing. Any unspent funds shall be returned to the department.
- All projects must be completed within the timeframes established by the grant agreement and in accordance with Key Dates in these guidelines.

## Acknowledgement of funding

- All promotional material relating to the project must acknowledge funding from the department. This includes promotional flyers, banners and any other promotional material. The final draft of any promotional material using the Queensland Government logo must be approved by the department before going to print in accordance with the timeframes provided in the funding agreement.

- Details of how and where grant recipients will be expected to acknowledge funding, including approval requirements, will form conditions of the grant agreement and will be consistent with the [Funding Acknowledgement Requirements](#) on the department's website.

## Reporting requirements

- Failure to meet reporting and acquittal requirements in the grant agreements may render the applicant ineligible for further funding under this grant program, and/or result in suspension of grant instalments.
- All grant recipients will be required to submit quarterly progress/milestone reports as per the department's requirements.
- All grant recipients will be required to complete and submit a final report and project acquittal within the timeframes established by the grant agreement.
- All grant recipients will be required to maintain full financial records of expenditure relating to the grant (including, but not limited to, profit and loss statement and receipts for expenditure). This documentation must be provided to the department on request.

## Announcement of successful applicants

- The Minister for the Environment and Tourism and Minister for Science and Innovation will announce successful applicants.
- Following the announcement, successful applicants will be listed on the Queensland Government website.
- All applicants will be advised of the outcome of their application in writing.
- Successful recipients are to treat their funding as confidential prior to the Minister's announcement of the successful applicants, i.e. no media or public announcements of the project should be made until then.



## Appendix 1 – Glossary and acronyms

<b>Business case</b>	<p>For the purposes of this program, a business case provides a detailed, operational plan on the delivery of the preferred option previously identified under a feasibility study.</p> <p>A business case would generally inform the final stage approvals for the project, providing more detailed information of the proposed project, expected outputs, outcomes and benefits, detailed budget, return on investment, project scheduling, and risks.</p>
<b>Container Refund Scheme (CRS)</b>	A refund scheme where you can receive 10 cents for the return of eligible containers at a refund point in Queensland.
<b>Feasibility study</b>	For the purposes of this program, a feasibility study focuses on assessing the potential, risks, challenges and opportunities around the delivery of alternative options associated with the delivery of an outcome. A feasibility study should determine the viability of the project.
<b>Infrastructure</b>	Facilities and systems for resource recovery, including material recovery facilities, processing plants and equipment.
<b>Lead applicant</b>	The council that applies for grant funding on behalf of itself and/or other councils. The lead applicant will be the council that is responsible for project management and delivery including executing a contract with the department; co-ordinating project delivery; and reporting to the department on the delivery of milestones.
<b>Non-passenger vehicle</b>	Vehicles used for the movement of material/products either to or within a resource recovery operation. Includes specialised vehicles such as wheeled loaders or rubbish trucks.
<b>Partner council</b>	A council involved in a proposed project (i.e. committing capital and or resources) but is not the lead applicant for the project.
<b>Passenger vehicle</b>	Includes vehicles whose main function is the movement of people or people and goods (e.g. sedan, 4wd and utility vehicles)
<b>Private partner</b>	A private sector entity that collaborates with an eligible applicant to deliver a project under the RRBF. For the purposes of this program a private sector entity is any organisation that is not classified as a public sector entity, and includes private companies and non-government organisations.
<b>Program</b>	The Resource Recovery Boost Fund (RRBF)

<b>Public private partnership</b>	A contractual agreement between a public sector entity (an eligible applicant) and a private partner to deliver infrastructure and/or services under the RRBf.
<b>Remote council</b>	A remote council is based on the Accessibility/ Remoteness Index of Australia Plus (ARIA +) and is characterised by a measure of relative geographic access to services (see Appendix 2).
<b>Representative entity</b>	For the purposes of this program a Representative entity is an established body (and its subsidiaries) whose main functions include advocacy and support for the Representative entity's member councils.

## Appendix 2 – Queensland remote councils

Queensland remote councils		
Aurukun Shire Council	Diamantina Shire Council	Napranum Shire Council
Balonne Shire Council	Doomadgee Shire Council	Northern Peninsula Area Regional Council
Barcaldine Regional Council	Etheridge Shire Council	Palm Island Shire Council
Barcoo Shire Council	Flinders Shire Council	Paroo Shire Council
Blackall-Tambo Regional Council	Hope Vale Shire Council	Pormpuraaw Shire Council
Boulia Shire Council	Kowanyama Shire Council	Quilpie Shire Council
Bulloo Shire Council	Longreach Regional Council	Richmond Shire Council
Burke Shire Council	Mapoon Shire Council	Torres Shire Council
Carpentaria Shire Council	Maranoa Regional Council	Torres Strait Island Regional Council
Charters Towers Regional Council	McKinlay Shire Council	Whitsunday Regional Council
Cloncurry Shire Council	Mornington Shire Council	Winton Shire Council
Cook Shire Council	Mount Isa City Council	Woorabinda Shire Council
Croydon Shire Council	Murweh Shire Council	Wujal Wujal Shire Council