### FOR THE GREATER GOOD



# GUIDELINES







# Message from the Premier

For the past 24 years, the Queensland Greats Awards have recognised and honoured extraordinary individuals and institutions who have made a meaningful contribution to, and significantly impacted, the history and development of Queensland.

Since the awards inception in 2001, 154 Queensland Greats have been nominated and honoured by their communities and networks across the fields of business, science, health, education, Indigenous affairs, sport, arts, conservation, community and philanthropy.

Nominations are now open for the 2025 Queensland Greats Awards, with the announcement of recipients set to coincide with Queensland Day celebrations in June 2025. We encourage Queenslanders to consider nominating individuals and institutions whose service, achievements and commitment to Queensland inspire us all.

On behalf of the Queensland Government, thank you for supporting and promoting this impactful program and nominating an inspiring Queensland Great. Let's continue to celebrate those who shape our great state.

**David Crisafulli MP** Premier and Minister for Veterans

1

# Queensland Greats Awards

The Queensland Greats Awards recognises extraordinary individuals and organisations who have made a significant contribution to, or whose achievements have impacted, the history and development of Queensland. Queensland Greats are exemplary role models on account of their significant achievements.

Queensland Greats are honoured across industries including business, science, health, education, Indigenous affairs, sport, conservation, community, philanthropy and the arts.

A selection of individuals, institutions and posthumous recipients will be announced as Queensland Greats, coinciding with Queensland Day celebrations in June 2025.

## 2025 awards timeline

13 December 2024	Nominations open
17 February 2025	Nominations close
March 2025	Nomination judging
June 2025	Recipients announced on or around Queensland Day, 6 June 2025

# 2025 Queensland Greats Awards • nomination guidelines

# Award categories

## Individual

For individuals who have made a significant contribution to, or whose achievements have impacted, the development of Queensland and who are exemplary role models on account of their significant achievements.

## Institution

For companies or organisations operating in Queensland, public or private, regardless of size or industry, that have contributed significantly to the development of the state. This includes multi-national subsidiaries, partnerships, franchises, non-government associations, community organisations and registered charities.

## Posthumous

To honour deceased individuals who have made a significant contribution to, or whose achievements have impacted, the development of Queensland and who were exemplary role models on account of their achievements.

The Premier may also award an individual, institution or posthumous Queensland Great.

## How to nominate

- 1. Refer to these guidelines and conditions of entry for full awards program criteria.
- 2. Complete your nomination online at qldgreats.awardsplatform.com.

Note: guidelines will also be included online throughout the nomination process as hint boxes which will pop up as the nominator progresses through each stage.

3. Nominations must include:

#### Completed online nomination (required)

Nomination must be completed online at **qldgreats.awardsplatform.com**. An individual cannot self-nominate, however an institution may be nominated by the institution's authorised officer. Nominations provided in hard copy or by way of email, USB or cloud storage will not be accepted.

#### Written response (required)

Address the questions relevant to an individual, institution or posthumous nomination – this must be completed to be a valid nomination and assessed by the judges. These responses should not include confidential information as the responses may be made publicly available should the nomination be shortlisted.

#### Consent (recommended)

Nominators are encouraged to contact the nominee prior to submitting the nomination to seek their consent and feedback prior to submitting the nomination.

#### References (required)

Contact details for two referees must be provided. Additionally, one of the referees must provide a signed letter of reference to be uploaded with the nomination. Only one letter of reference is required, however a letter of reference from both referees may be provided if desired.

References must be written by persons other than the nominator and the nominee, who, for institution nominations, are external to the organisation.

Letters of reference **must be written in reference to the nomination** and are to provide further information about the nominee. As a guide, letters should include the following information:

- referee's relationship to the nominee
- referee's interpretation of how the nominee has contributed to the development of Queensland, including their exemplary and inspirational qualities
- if able, provide qualitative and/or quantitative results on the nominee.

# All letters of reference are to be signed and must include contact details, including an email address and telephone number.

As part of the standard reference check process, referees may be contacted to verify their reference and provide additional information.

Contact details for additional referees and/or additional letters of reference may also be supplied within your nomination, however this is not mandatory.

#### Supporting documentation (optional)

You may submit up to five relevant supporting materials with your nomination, such as portfolios, newspaper articles and additional references. Please note these materials must be uploaded via the online nomination portal as prompted and will not be accepted by any other means.

- 4. Please submit your nomination as per instructions below:
  - Nominations can only be submitted online via qldgreats.awardsplatform.com.
  - Nominations provided in hard copy or by way of email, USB or cloud storage will not be accepted.

- Supporting documentation and letters of reference will only be accepted via the online upload function within your nomination at **qldgreats.awardsplatform.com** and not by any other means.
- Receipt of all nominations will be acknowledged via an automatically generated email from Award Force. Please ensure you provide a correct email address on your nomination form. If you do not receive a confirmation email within two business days after submitting your nomination, please notify the Awards Coordinator via email at QldGreatsAwards@premiers.qld.gov.au or telephone (07) 3003 9200. The department will not be held responsible for the nominator's failure to ensure they have received the confirmation email.
- You may be contacted after submitting a nomination and asked to provide further details.
- Nominations must be received by **5pm, Monday 17 February 2025**. Late nominations will not be considered. The department will not be held responsible for nominations that are not received by the closing date.

For more information about the awards or how to complete your nomination, please contact the Awards Coordinator via email at **QldGreatsAwards@premiers.qld.gov.au** or telephone (07) 3003 9200.

6

# Nomination questions

#### Nominating an individual (maximum 600 words)

- 1. Summary of nominee's achievements and impact (50–100 words)
  - Please summarise the top three to five achievements the nominee has made to significantly contribute to Queensland or Queenslanders.
- 2. About the nominee (300–500 words)
  - What are the nominee's contributions to, or achievements which have significantly impacted, the development of Queensland? The proportion of an individual's life in respect of the impact should be considered.
  - What are the inspirational qualities demonstrated by the nominee and has the nominee become an exemplary role model for Queenslanders?
  - Outline how the nominee has gone above and beyond what could reasonably be expected of someone in a similar position.
  - Provide demonstrated evidence of the nominee's achievements and/ or contribution to Queensland, including qualitative or quantitative information that is accurate, factual and specific.

#### Nominating an institution (maximum 600 words)

- 1. Summary of organisation's achievements and impact (50–100 words)
  - Please summarise the top three to five achievements the organisation has made to significantly contribute to Queensland.
- 2. About the organisation (300-500 words)
  - Information including the organisation's nature of work, locations and staff.
  - What are the institution's significant achievements and contribution/s to the Queensland community?
  - Outline how the organisation has delivered beyond what could reasonably be expected of another similar organisation.
  - Provide demonstrated evidence of the organisation's achievements and/or contribution to Queensland, including qualitative or quantitative information that is accurate, factual and specific.

#### Nominating an individual posthumously (maximum 600 words)

- 1. Summary of nominee's achievements and impact (50–100 words)
  - Please summarise the top three to five achievements the nominee has made to significantly contribute to Queensland or Queenslanders.
- 2. About the nominee (300–500 words)
  - What were the nominee's contributions to, or achievements which have significantly impacted, the development of Queensland? The proportion of an individual's life in respect of the impact should be considered.
  - What were the inspirational qualities demonstrated by the nominee and has the nominee's legacy become an exemplary role model for Queenslanders?
  - Outline how the nominee went above and beyond what could reasonably be expected of someone in a similar position.
  - Provide demonstrated evidence of the nominee's achievements and/or contribution to Queensland, including qualitative or quantitative information that is accurate, factual and specific.

# Judging criteria

The nomination must address the questions relevant to the individual or institution. This must be completed to be a valid nomination and will be assessed by the judges. When answering the questions, it is important to provide specific examples of how the nominee's achievements, or significant contribution to Queensland was/has been outstanding.

One's professional duties or role is not necessarily sufficient to be nominated. Where the achievement(s) and contribution(s) relate to the nominee's occupation, vocation or volunteer work, those achievements/contributions must be over and above what might be reasonably expected of another in a similar position. The mere performance of duties will not necessarily be sufficient to support a nomination.

If you are aware the nominee has previously been nominated for a Queensland Greats Award, it is recommended that your nomination explain the further work that has been undertaken since the previous nomination.

# Conditions of entry

- The State of Queensland through the Department of the Premier and Cabinet (the State) is the organiser of the Queensland Greats Awards (the Awards).
- 2. In these conditions of entry:
  - a. 'Award Category' means the relevant category described as either 'Individual', 'Institution' or 'Posthumous' as set out in the Awards guidelines
  - b. 'Nomination Questions' means the nomination questions for the relevant Award Category as set out in the Awards guidelines.

#### Entry requirements

- 3. A nomination will only be eligible if:
  - a. a true and complete nomination, which addresses the Nomination Questions, is submitted online at **qldgreats.awardsplatform.com**
  - b. the nominee meets the eligibility requirements of the relevant Award Category
  - c. the nomination complies with these conditions of entry
  - d. the nomination is accompanied by at least one written reference, which must be provided by persons other than the nominator and the nominee, who, for institution nominations, are external to the organisation.
- 4. Nominations close 5pm, Monday 17 February 2025 (the Closing Date).
- 5. All nominations must be received by the Closing Date. No responsibility is accepted for lost or misdirected nominations, or nominations received after the Closing Date.
- 6. Individual and posthumous nominees must have been born in Queensland, resided in Queensland, and/or made a significant contribution or impact in Queensland throughout their life.
- 7. In the case of posthumous nominees, the State will seek consent from the nominee's next of kin (a person's closest living relative in order: the surviving spouse, children, grandchildren, parents, siblings, cousins) during the judging process. The State may, at any time prior

to the announcement of the recipients, exclude any nominations where the State considers, in its sole discretion, that appropriate consent has not been provided by the next of kin or relevant persons.

- Institution nominees can be any company or organisation, private or public, regardless of size or industry, including multi-national subsidiaries, partnerships, franchises, incorporated or unincorporated associations, community organisations and registered charities. Community organisations that operate solely as a social media or online group are not eligible for nomination as an institution.
- 9. Individuals cannot self-nominate. Individual nominations must be submitted by a person other than the nominee. Nominations for the Institution Award may be made by the nominated institution's authorised officer.
- 10. Nominations must be submitted by persons aged 18 years and over.
- Sitting local, state and federal members of Parliament, and current vice regal officers are not eligible for nomination but may submit an eligible nomination. Retired members of Parliament and officers will be considered based on work in addition to their official duties.
- 12. A person or institution cannot receive more than one award. Divisions or business units of previous Institution Award winners are not eligible for nomination. The judges and the State will, in their absolute discretion, determine whether a previously nominated person or institution is eligible for the 2025 Awards.
- 13. Nominations must address the Nomination Questions and not exceed 600 words in total.
- 14. The State is not liable for any costs of the nominator or nominee associated with the Awards including costs incurred in preparing the nomination and travel and accommodation for attendance at the presentation of the Awards.
- 15. The State reserves the right at any time to verify the eligibility of a nomination.
- 16. The State may in its absolute discretion reject or disqualify a nomination at any stage, if it considers that the nomination does

not comply with the conditions of entry, the information contained in the nomination is false or misleading, or the nomination brings the Awards into public disrepute or ridicule, or offends public opinion, or reflects unfavourably upon the Awards' reputation.

#### Judging

- 17. The Awards will be judged by a panel of judges which will consist of industry and business representatives.
- 18. The judges' decision is final on all matters relating to the Awards, including but not limited to the eligibility of nominees for Award Categories and the selection of Award recipients, and no correspondence will be entered into.
- 19. The judges and the State reserve the right to ask nominators or nominees to provide additional information.
- 20. The judges and the State reserve the right, in their sole discretion, to:
  - a. consider nominations submitted in previous years' Awards programs for the 2025 Awards
  - b. retain nominations submitted in the 2025 Awards for consideration in future years' Awards programs
  - c. invite a nominator to submit a new nomination for the nominee in the 2025 Awards program with additional information.
- 21. The State and the judges reserve the right not to allocate an award in any of the Award Categories (individual, institution and posthumous) if, in their opinions, the nominations are of insufficient merit. The number of awards allocated in each Award Category will be at the State and the judges' discretion.

#### Intellectual property

- 22. The nominator acknowledges and agrees:
  - a. that the material contained in the nomination is not of a confidential nature
  - b. that the State has a perpetual, royalty-free, non-exclusive licence to edit, amend, copy, reproduce, use, publish and communicate to the public, in full or part, the material contained in the nomination

- c. that the State's use of material contained in the nomination in accordance with these conditions of entry, will not give rise to any infringement or unauthorised use of any third party intellectual property rights
- d. that they will not make any claim against the State arising from the exercise of this licence granted to the State, including claims in relation to any moral rights that they may otherwise have
- e. to indemnify the State against all costs and claims by any third parties arising from a breach of these warranties.

#### Personal information

- 23. The nominator agrees that:
  - a. his/her/their personal information will be collected by the State for the purpose of administering the Awards
  - b. his/her/their name may be disclosed to the nominee
  - c. his/her/their personal information will be given to the panel of judges for the purpose of judging the Awards
  - d. in the case of the Posthumous Award Category, the nominator's name may be disclosed to the nominee's next of kin
  - e. he/she/they have obtained the prior consent of the referees to disclose the referees' personal information to the State and panel of judges to enable the State or the panel of judges to contact the referees to verify the information contained in the nomination.

#### Promotion

- 24. The nominator consents to his/her/their name and material contained in response to the Nomination Questions being used in connection with the Awards to report on, promote and publicise the Awards, both now and in future years, including in print and online format such as the State's Awards website and on the State's social media channels.
- 25. The nominator acknowledges that Award recipients will be honoured with a plaque at Roma Street Parkland, Brisbane.
- 26. Award recipients may be requested by the State to be photographed or filmed for promotional purposes and to be profiled on the State's Awards website and on the State's social media channels.

#### General

- 27. To the extent permitted by law, the State is not liable for any loss or damage suffered or incurred by any person or personal property in relation to the Awards including, but not limited to, consequential and indirect losses by reason of any act or omission, deliberate or negligent, by the State, its employees, sub-contractors or agents.
- 28. In no event will the State or judges be held responsible for any comment, viewpoint or expression, whether direct or implied, concerning a nomination. By submitting a nomination, the nominator agrees not to bring claims against any judges or the State. The nominator must use its reasonable endeavours to obtain from the nominee their agreement not to bring claims against any judges or the State.
- 29. The State may change these Conditions of Entry or cancel or vary the Awards at any time, whether before, on or after the closing date.

## Privacy information

The State of Queensland through the Department of the Premier and Cabinet ('the State') is collecting personal information in order to coordinate/administer the 2025 Queensland Greats Awards ('the Awards'). Personal information collected from the nomination form will be used by the State's authorised employees and officers to administer the Awards.

The Awards are being conducted by the State using Award Force, a cloudbased software system for awards and grants administration. Information you provide using the Award Force platform may be stored outside of Australia and by submitting the nomination, you agree to such transfer. Further information on Award Force's treatment of personal information is available at **www.awardforce.com/privacy-policy**.

Personal information contained in the nomination will be provided to a judging panel, comprised of persons outside of the public sector and/ or industry and business representatives for the purpose of judging the Awards. The contact details that you provide on the nomination form may be used by the State to seek further information regarding your nomination for the Awards and to notify you of upcoming events, initiatives and programs administered by the State. Your name may also be disclosed to the nominee.

You should be aware that material provided by you may be subject to disclosure under the *Right to Information Act 2009* (the RTI Act) subject to the exemptions under that RTI Act. Your personal information will not be otherwise used or disclosed without your consent unless authorised or required by law.

If at any time you would like your personal information removed from our database, please send your request to **QldGreatsAwards@premiers.qld.gov.au**.

Further information about the department's treatment and your right to access personal information can be viewed at **www.premiers.qld.gov.au/tools/privacy.aspx**.

## Nomination checklist

Before submitting your nomination, please review the checklist below to ensure you have complied with all necessary components of the nomination process.

- Have you reviewed the guidelines including the Award categories, Nomination questions and Conditions of entry to ensure your nomination is in the appropriate category?
- □ Have you answered all questions related to the nomination and provided all necessary **supporting material**?
- □ Have you provided details for an appropriate **point of contact** for the nomination?
- □ Have you provided contact details for two **referees**, and included at least one written letter of reference?
- □ Are your **reference letter**/**s** signed and include the referee's contact details, including an email address and telephone number?
- Ensure your **references**:
  - are external to the nominated organisation (if the nomination is in the Institution category)
  - have direct knowledge of how the nominee has contributed to the development of Queensland, including their exemplary and inspirational qualities
  - have consented to being contacted by the State and judging panel if necessary
  - are not the nominator of the nomination.
- You have obtained the consent of each person listed in the nomination, for their personal information to be collected, used and disclosed in accordance with the guidelines.

# Queensland Greats honoured since 2001

## Individuals

Stefan Ackerie AM The Honourable Mike Ahern AO Dr Robert (Uncle Bob) Anderson OAM Emeritus Professor Peter Andrews AO Isobel (Pixie) Annat MBE OAM Robert (Bob) Atkinson AO APM Dr Sallyanne Atkinson AO Philip Bacon AM Professor Joe Baker AO OBE **Emeritus Professor Perry F Bartlett AO FAA** William Barton Nancy Bates OAM Wavne Bennett AM **Clive Berghofer AM** Allan Border AO Andrew Brice AM **Bill Bristow AM** William (Bill) Brown OAM Joe Brumm Ian Brusasco AO The Honourable Dame Quentin Bryce AD CVO Dr Betty Byrne Henderson AM Professor Julie H Campbell AO Kevin (Kev) Carmody Dr George Chapman AO **Diane Cilento Distinguished Professor Judith Clements AC** Professor Peter Coaldrake AO Fred Conway OAM Natalie Cook OAM OLY Ashley Cooper AO Hugh Cornish AM Dr Patrick Corrigan AM

Keri Craig-Lee OAM **John Curro AM MBE Distinguished Professor James Dale AC FTSE** Phil Dickie OAM Professor Peter Doherty AC Emeritus Professor Ken Donald AO Dr Dimity Dornan AO Sister Angela Mary Doyle AO Pearl Duncan The Honourable Sir Llewellyn (Llew) Edwards AC Tim Fairfax AC Charles (Chuck) Feeney AC (Honorary) Pat Fennell OAM The Honourable Gerald (Tony) Fitzgerald AC KC Dr Thancoupie Gloria Fletcher James AO The Honourable Leneen Forde AC Professor lan Frazer AC Iohn (lack) Gleeson AM KSG Professor Michael Good AO Dr Tony Gould AM Professor Adèle Green AC **Doug Hall AM** William (Bill) Hauritz AM **Emeritus Professor John Hay AC** Matthew Hayden AM Ruth Hegarty Sir Leo Hielscher AC **Uncle Albert Holt** Professor Ross Homel AO Scott Hutchinson Patrick Terrence (Terry) Jackman AM Graham Jackson OAM Dr Clem Iones AO Dr Jim Kennedy AO CBE (C)

Gail Ker OAM Dr Aila Keto AO Usman Khawaja Angus Lane OAM Rod Laver AC MBF Dr Richard Lewandowski Wally Lewis AM Dr James Edward (Eddie) Liu OBE OAM Getano Lui (Inr) AM Dr Mark Loane AM Fr Mick Lowcock OAM Professor G.Q. Max Lu AO FAA FTSE Dr Robert MacPherson AM Deborah Mailman AM David Malouf AO Associate Professor Henrietta Marrie AM Llovd McDermott (Mullenjaiwakka) Kay McGrath OAM Mal Meninga AM **Olga Miller** Dr Margaret Mittelheuser AM and Dr Cathryn Mittelheuser AM Bruce Morcombe OAM and Denise Morcombe OAM Dr lames Morton AM David Nilsson **Greg Norman AO** Kerry O'Brien Patricia O'Connor Dr Margaret Olley AC **Emeritus Professor Dr Stuart Pegg AM Daphne Pirie AO MBE** Emeritus Professor Lawrie Powell AC Angelo Puglisi **Professor Ajay Rane OAM** Steve Renouf

Adele Rice AM William Robinson AO Dr Robyn Rodwell **Geoffrey Rush AC** Anthony Ryan **Professor Matthew Sanders AO FASSA** Sir Sydney Schubert Win Schubert AO Dr Evelyn Scott AO **Emeritus Professor Cindy Shannon AM FQA** Else Shepherd AM Professor Gracelyn Smallwood AM Ted Smout OAM **Betty Taylor OAM** Professor Peter Timms Aunty Ivy Trevallion Professor David Tudehope AM Karvn Walsh AM Herb Wharton AM Terry White AO Reginald Murray (R.M.) Williams AO CMG Nicholas (Nick) Xynias AO BEM

## Posthumous

Dr Honor Dell Cleary OAM Sister Regis Mary Dunne AO RSM Mirdidingkingathi Juwarnda Sally Gabori Steve Irwin Graham 'Butch' Lenton Eddie Koiki Mabo Emeritus Professor Alan Mackay-Sim AM Richard 'Darby' McCarthy OAM George Roberts Dr John Sinclair AO Sir Bruce Small

## Institutions

Australian Red Cross Society Blue Care **Endeavour Foundation** LifeFlight Local Government Association of Queensland Mater Misericordiae Health Services PCYC Oueensland **QIMR Berghofer Medical Research Institute** Queensland Country Women's Association **Oueensland Meals On Wheels Queensland Museum Network** Queensland State Emergency Service Queensland Symphony Orchestra Royal Flying Doctor Service of Australia (Queensland section) **RSL** (Queensland Branch) **Rural Fire Service** St Vincent de Paul Society Queensland Surf Life Saving Queensland The University of Queensland **RSPCA** Queensland Inc.