

Notification of intention to clear under the Necessary environmental clearing accepted development vegetation clearing code

Vegetation Management Act 1999

This form, or the online notification form, must be completed to notify of your intention to clear under the *Necessary environmental clearing accepted development vegetation clearing code*.

It is recommended that you read the code and obtain a property report for the lot, before completing this form. A report and a copy of the code can be obtained through the department's website or by visiting any of our business services centres. For information on vegetation property report please call 135 VEG or 135 834.

To complete this form you will need:

- location of the area to be cleared
- area intended to be cleared in hectares
- regional ecosystems in the area to be cleared.

1. Are you the landholder?

Yes (Go to **question 4**)

No (Go to **question 2**)

2. Are you authorised to notify on the landholder's behalf?

Yes

No - You are not able to notify on the landholder's behalf if you do not have their authorisation.

3. Are you a Department of Resources officer?

Yes (Please answer **questions 4 and 5**)

No (Please answer **questions 4 through to 7**)

Name:

Office:

4. Landholder details

First name:

Middle name:

Surname:

Company name:

Main phone:

Other phone:

Email:

Address line 1:

Address line 2:

Town/Suburb:

State:

Postcode:

5. Is the landholder's postal address the same as their home address?

Yes

No - If no, please complete the home address details below

Address line 1:

Address line 2:

Town/Suburb:

State:

Postcode:

6. Notifier details		
First name:	Middle name:	Surname:
Company name:		
Main phone:	Other phone:	
Email:		
Address line 1:		
Address line 2:		
Town/Suburb:	State:	Postcode:

7. Is the notifier’s postal address the same as their home address?		
Yes	No - If no, please complete the home address details below	
Address line 1:		
Address line 2:		
Town/Suburb:	State:	Postcode:

8. Is the clearing area located on a road?		
Yes – Complete this section then go to question 10	No – Go to question 9	
<i>NOTE: A hard copy notification form will need to be completed and lodged with the Department of Resources.</i>		
Clearing area is a road adjoining	Lot:	Plan:

9. What is the lot on plan number of the area to be cleared?	
For example, Lot: 1 on Plan: RP123456 Note: A new notification form must be completed for each activity on each lot on plan	
Lot:	Plan:

10. What is the tenure of this property?		
Freehold	Leasehold	Other - Please list tenure:

11. Vegetation category		
Multiple vegetation categories may be selected.		
Category B	Category C	Category R

12. Self-audit	
If this is the first notification for necessary environmental clearing on this lot on plan go to question 13	
Have you completed a self-audit of the clearing undertaken previously, and was the clearing consistent with the code requirements?	
Yes – You are required to keep records of your clearing activities and make them available to the Department of Resources upon request.	No – You cannot continue until you have undertaken a self-audit. If you need assistance, please contact us.

13. Activity

You will need to complete a separate form for each activity undertaken.

Channel diversion NOTE: Clearing in a Category B area is for channel diversion is not permitted under the code.	Continue to question 15
Contaminant removal	Continue to question 14
Flood preparation	Continue to question 14
Land restoration	Continue to question 14

14. Notification area

There are restrictions on the maximum area which can be cleared under this code. This will depend on the category or categories of vegetation selected and whether it is in the South East Queensland regional plan area, a koala priority area or a koala habitat area. Please ensure you have read the code and understand these limitations.

How large is the area to be cleared?	Area in hectares	
What is the location of the area to be cleared?	Please attach information on the area that is to be cleared, by clearly marking on a map or aerial photograph the area to be cleared.	

A vegetation property report (including maps of your property) can be accessed through the website or by visiting any of our business services centres. For information on vegetation property report please call 135 VEG or 135 834.

15. Channel dimension

Width (metres)	
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16. Exchange area

When clearing Category C and/or Category R areas for an exchange area is required when the clearing is for:

Contaminant removal and	<ul style="list-style-type: none">exceeds the limits of the code; oris within a riparian protection zone and exceeds the limits of the code.
Natural channel diversion and	<ul style="list-style-type: none">exceeds the limits of the code.

However, an exchange area is not required if the clearing is in a koala habitat area and an environmental offset for interfering with koala habitat has been legally secured for the extent of clearing.

Does the clearing require an exchange area?

Yes - An exchange area must be legally secured prior to clearing. The code outlines the specific requirements for securing exchange areas, including that the exchange area be made a Category A area.

Enter Exchange Area reference number:

No

17. Acknowledgments

Wet Tropics World Heritage Area acknowledgements

Before commencing clearing, it is recommended that you contact the Wet Tropics Management Authority to discuss any clearing, development or other activities on phone (07) 4241 0500, wettropics@wtma.qld.gov.au or visit www.wettropics.gov.au.

The Wet Tropics World Heritage Area only applies to certain parts of the following local government areas:

Cairns Regional Council	Cassowary Coast Regional Council	Charters Towers Regional Council
Cook Shire Council	Douglas Shire Council	Hinchinbrook Shire Council
Mareeba Shire Council	Tablelands Regional Council	Townsville City Council

Koala protection framework acknowledgements

Before clearing vegetation on the property, you should contact the **Department of Environment and Science's Koala team** on 13 QGOV (13 74 68) to ensure that clearing complies with the koala protection framework.

The koala protection framework only applies in the following local government areas:

Brisbane City Council	Gold Coast City Council	Ipswich City Council
Lockyer Valley Regional Council	Logan City Council	Moreton Bay Regional Council
Noosa Shire Council	Redland City Council	Scenic Rim Regional Council
Somerset Regional Council	Sunshine Coast Regional Council	Toowoomba Regional Council (eastern part)

Record keeping acknowledgements

I acknowledge that I will keep the following items for record keeping purposes as part of this notification:

- evidence of any authorisations required under section 1.2 of the code pre-clearing photographs and GPS coordinates of the location where the pre-clearing photographs were taken
- appropriate records detailing the progress and effectiveness of all exchange area works and management actions, where relevant
- contractor details (name, address, phone and email contact details), where relevant
- instructions to contractors, detailing location, date and time, where relevant
- for areas that must be rehabilitated (when clearing for land restoration or contaminant removal), annual photographs and associated GPS coordinates of the rehabilitation and revegetation outcomes

18. Declarations

In submitting this notification, I acknowledge that:

- the information I am supplying is true and correct
- I have read, understood and will comply with the requirements of the accepted development vegetation clearing code for the activity being notified
- the information I have provided will be used only in accordance with the Department of Resources information privacy statement available at: www.qld.gov.au/legal/privacy/.

Landholder signature:

Notifier signature:

Date:

Date:

Privacy statement: The Department of Resources is collecting the information submitted on this form to meet legislative requirements under the *Vegetation Management Act 1999*. We will publish public location data and the purpose of the notified activity in a public register. Your personal information will not be disclosed to any other parties unless authorised or required by law. Read more about [our privacy policy](#).

Office use only

Name:	Position:	Date received
Signature:	Date:	