

# *Annual report requirements for Queensland Government agencies*

## Summary of Amendments for the 2023–2024 reporting period

This document provides an overview of the amendments to the *Annual report requirements for Queensland Government agencies* for the 2023–2024 reporting period.

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**Queensland  
Government**

## **Annual report requirements for Queensland Government agencies**

**- for the 2023–2024 reporting period**

<b>SUMMARY OF AMENDMENTS</b>	
<b>Section changed</b>	<b>Details of change</b>
13.4 – Public sector ethics	The requirement has been clarified to more accurately reflect coverage of 'employees' as specified in the Code of Conduct for the Queensland Public Service.
Section 15.1 – Strategic workforce planning and performance	The requirement has been updated in relation to <i>equity and diversity audits</i> and <i>equity and diversity action plans</i> reporting that may be included in annual reports.
Section 19.1 – Queensland Government mandatory annual report cover	The requirement has been updated to remove the need for agencies to submit their annual report cover artwork to the Department of the Premier and Cabinet for review and approval.
Section 22 – Tabling procedures and guidelines	The requirement has been clarified to provide clearer guidance on the requirements for the hard copy and electronic copy of the annual report, tabling on sitting days, and annual reports being provided under embargo ahead of the tabling deadline.
Section 31.1 – Consultancies	<p>The requirement has been updated to require agencies to include more detailed information on consultancy expenditure.</p> <p>The update in the <i>Annual reporting requirements for Queensland Government agencies</i> is consistent with the notification provided to agencies in September 2023 advising of the amended reporting requirement for 2023-24 annual reports.</p>