

# Sport and Recreation Program Declaration and Acquittal Form

This form can be used for projects funded by the Department of Tourism and Sport.

## Active Women and Girls: Category 1

### Section A: Project details

#### 1. Project reference number

1. (this is the number the department has allocated to the project located on your approval letter).

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

#### 2. Organisation Name

--

3. What is the total funding being acquitted (GST exclusive)? (If less than the approved amount a refund may be requested by the department).

\$				
----	--	--	--	--

### Section B: Declaration

*(Two (2) duly authorised officers for the organisation must complete the details below).*

We certify that our organisation has recorded and retained original invoices and receipts and expended the funding received from the Queensland Government in accordance with the terms and conditions of our Funding Agreement with the Queensland Government. We acknowledge that financial records relating to this funding must be kept for a minimum of seven (7) years. We also acknowledge that the Queensland Government may audit the organisation to verify the accuracy of the information contained in this acquittal.

The information provided in this form and the online acquittal submission is true and correct.

We are signing for, and on behalf of, the organisation submitting the online acquittal information.

Duly Authorised Officer 1	Duly Authorised Officer 2
Name:	Name:
Title:	Title:
Signature:	Signature:
Date:	Date:

*If you would like to provide a case study please download this form and provide with this declaration form.*



**Queensland  
Government**