

## DM Portal Access Request Form

## Applicant Details

(\* mandatory fields are marked with an asterisk)

Given Name/s*	
Surname*	
Title	
Gender*	
Employee ID* (for your organisation)	
Organisation* (requesting access)	
Job Title	
Work Landline	
Mobile* (for two factor authentication)	
Email* (for system communications)	

## Reason for Access

Access to the DM Portal is restricted. Select all options that apply:

 I am a member of the following:

<input type="checkbox"/> Local Disaster Management Groups (LDMG)	
<input type="checkbox"/> District Disaster Management Groups (DDMG)	
<input type="checkbox"/> Other	

 I require access to the Australian Warning System (AWS) templates (DM User) I require access to the Emergency Alert testing (Senior DM User)

## Approval Process

Approval is required from your QPS Emergency Management Coordinator (EMC):

1. Email your completed and signed form to your EMC for endorsement.
2. If unsure who your EMC is, send the form to [SDCC@police.qld.gov.au](mailto:SDCC@police.qld.gov.au) for assistance.

## Conditions of Access

By using the DM Portal, you agree to:

- Comply with all terms and conditions.
- Review updates to these terms, which may change without prior notice.
- Your EMS/DM Portal activity being monitored and recorded, with records treated as accurate and admissible.

By accessing the system, you consent to this monitoring.

<p>Applicant Signature:</p>   <p>Date signed:</p>	 <p><b>Submit to EMC for endorsement</b></p>	<p>EMC Signature:</p>  <p>Name:</p> <p>Date signed:</p>
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## Office Use Only – To be completed by Emergency Management Coordinator (EMC)

<b>Environment/s Required:</b>	<input type="checkbox"/> EMS Production <input type="checkbox"/> EMS Training
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EMC to forward the completed form to [EMS.Admin@police.qld.gov.au](mailto:EMS.Admin@police.qld.gov.au)

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OFFICIAL

