

Soil Conservation Plan (SCP) Application Form

Soil Conservation Act 1987 Section 10, 12, 13, 14, 15, 19 and 20.

Use this form to apply for a new SCP or for the amendment/revocation of an existing SCP or to amend the record of SCPs to Department of Resources.

If you have any questions about completing this form, email: soil.enquiry@resources.qld.gov.au

1. Owners' consent - See table 1 below to record these details.

Acknowledgment and waiver by all registered owners

Before consenting to or lodging this SCP application it is recommend that all registered owners of the subject lot/s seek their own independent legal and financial advice regarding the effect of this application.

A SCP application is made using the digital lot boundaries current at the time of application. When there is a change to the digital lot boundary location, the SCP cannot move with it.

By signing this section, those signing are taken to:

- Consent to the lodgement of the application;
- Agree that all information entered and provided in this application, including any maps, specifications or other documents attached to this application, is correct and accurate;
- Authorise the nominated contact person (if applicable) to act on behalf of all signatories; and
- Acknowledge that the approval of any SCP resulting from this SCP application may have legal and financial implications for your interest in the subject lot/s, and you agree that in no event shall the department be liable for any special, indirect or consequential damages or any damages whatsoever rising out of or in connection with this SCP application or any subsequent approvals of any SCP; and
- Request that the chief executive agree to approve the request being sought (approve new SCP, amend or revoke existing SCP).

Where a registered owner is a company, execution by the company must be provided in accordance with the requirements of the *Corporations Act 2001* (Commonwealth), section 127.

Use of electronic signatures:

The department and each registered owner listed below consents to the use of electronic communication (electronic signature) for the signing of this application form provided the electronic communication is given/sent in accordance with the below requirements (consistent with section 14(1) of the *Electronic Transactions (Queensland) Act 2001*). The electronic communication must:

1. identify the registered owner signing the form;
2. indicate the registered owner's approval of the information communicated; and
3. be a reliable method of signature for consent to the information provided in this application.

Where a company or other legal entity is signing this application without using a common seal, the application must be an entire single document where signed by multiple signatories and each signatory must confirm that:

- the company or legal entity does not prevent the use of electronic signatures; and
- each signatory is duly authorised by the company to sign electronically (eg. a company resolution or authorisation). This confirmation is to be included in the email or other correspondence lodging this SCP form.

The information collected on this form will be used in accordance with the department's Information Privacy Guide which can be found on the department's website: www.resources.qld.gov.au

Table 1: Property, owner and company details. (Attach another page if additional space is required.)

Lot	Plan Number	Owner's Name as per Title	If a corporation, record either ACN or ARBN number:		Owner's Signature	Date	Company seal <i>(if applicable)</i>
			ACN/ARBN	Number			

2. Application area		
In which local government area/s is the land situated?		
<i>NOTE: Ensure that the lot on plan details for all properties subject to this application are listed in table 1 above.</i>		
3. Nominated contact person		
<i>All verbal and written correspondence will be to the nominated contact person.</i>		
First name:	Middle name:	Surname:
Company name:		
If a corporation then enter one of the following: <input type="checkbox"/> ACN <input type="checkbox"/> ARBN		
Postal address:		
Phone number:		
Mobile number:		
Email address:		
Preferred method of contact:		<input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Letter
I accept that I will act as the nominated contact person on behalf of the owner(s) referred to in section 1.		
Signature of nominated contact person		
Date		
4. Existing Soil Conservation Plan		
Is there an existing SCP over the application area?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please enter SCP number		
5. Type of Soil Conservation Plan application		
<i>Tick one option only.</i>		
<input type="checkbox"/> Option 1	New SCP over subject lot/s. <i>This will result in a SCP being assessed for approval under the SCA.</i>	
<input type="checkbox"/> Option 2	To amend an existing SCP over subject lot/s. <i>This will result in an amended SCP being assessed for approval under the SCA.</i>	
<input type="checkbox"/> Option 3	To revoke an existing SCP or part of an existing SCP over subject lot/s. <i>This will result in an approved SCP being assessed for revocation under the SCA.</i>	
<input type="checkbox"/> Option 4	To amend the record of SCPs on the Queensland Globe . This is where a record for a SCP is incorrect and is:	

5. Type of Soil Conservation Plan application

1. Showing the existence of an approved project or property plan where there isn't one approved, or
 2. Not showing the existence of an approved property or project plan where there is one approved.
- Please note that you will need to provide evidence to support your request.*

6. SCP supporting information

The SCP Application Guide is under development. The [Soil Conservation Guidelines for Queensland](#) are available to assist you in preparing your SCP application.

If you wish to discuss the supporting information requirements for this application with a Land Resource Officer, please email soil.enquiry@resources.qld.gov.au

7. How to lodge your application

- Email your application to soil.enquiry@resources.qld.gov.au
- Over the counter at any Department of Resources Business centre.
- Via post to:
LRA&S, PO Box 1167, BUNDABERG 4670

Office use only

Date Received	Receiving Officer's name	Reference number/s