



Identity card photos

Guide, Hearing and Assistance Dogs Act 2009

Your identity card photo must be of passport quality and a true likeness to you and your guide, hearing or assistance dog. Sending acceptable photos will help avoid delays in obtaining an identity card as a handler, trainer or puppy carer.

Photo criteria

Photos must:

- be taken within the past six months
- be 45–55mm high and 35–40mm wide (do not trim your photographs)
- clearly show your face, head (without any face or head covering, unless it is worn for religious or medical reasons) and top of shoulders
- show you facing the camera directly with a neutral expression, your mouth closed, and your eyes open and clearly visible without sunglasses or heavily tinted spectacles (if you normally wear prescription spectacles, there should be no glare apparent, and the frames should not cover your eyes—you may find it easier to remove your spectacles)
- clearly show the head of the dog directly facing the camera
- be taken against an off-white, cream or light-grey, plain background where your features are clearly distinguishable against the background
- be printed professionally in high resolution on plain-white, photo-quality paper with no watermarks, embossing or printing on the back
- be free from copyright (for example, you cannot send school photos)
- be undamaged
- have no flash reduction, red-eye effect or shadows
- show skin tones
- be in clear and sharp focus with appropriate brightness and contrast
- be of you on your own and the dog on its own, with no others visible
- be countersigned on the back of both prints with the handwritten words, “I certify that this is a true likeness of [give your full name and title]”, signed and dated by the authorised person (see more below).

Certifying photos and identification

An authorised person under the *Statutory Declarations Act 1959* is required to certify the applicant’s identification and photographs.

An authorised person can be:

- a person who is currently licensed or registered under law to practise as a:
 - chiropractor
 - dentist
 - legal practitioner
 - medical practitioner
 - nurse
 - optometrist
 - patent attorney
 - pharmacist
 - physiotherapist
 - trademark attorney
 - veterinary surgeon
- a person enrolled on the roll of the Supreme Court of a state or territory, or the High Court of Australia, as a legal practitioner (however described)



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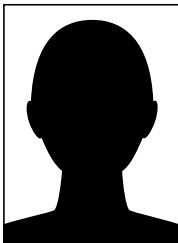
- a person on the following list:
 - agent of the Australian Postal Corporation in charge of an office supplying postal services to the public
 - Australian Consular Officer or Australian Diplomatic Officer (within the meaning of *Consular Fees Act 1955*)
 - bailiff
 - bank officer with five or more continuous years of service
 - building society officer with five or more years of continuous service
 - Chief Executive Officer of a Commonwealth Court
 - clerk of a court
 - Commissioner for Affidavits
 - Commissioner for Declarations
 - credit union officer with five or more years of continuous service
- employee of the Australian Trade Commission who is:
 - in a country or place outside Australia
 - authorised under paragraph 3(d) of the *Consular Fees Act 1955*
 - exercising their function in that place
- employee of the Commonwealth who is:
 - in a country or place outside Australia
 - authorised under paragraph 3(c) of the *Consular Fees Act 1955*
 - exercising their function in that place
- Fellow of the National Tax Accountants' Association
- finance company officer with five or more years of continuous service
- holder of a statutory office not specified in another item in this list
- judge of a court
- Justice of the Peace
- Magistrate
- marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
- member of:
 - a court
 - Chartered Secretaries Australia
 - Engineers Australia, excluding students
 - the Association of Taxation and Management Accountants
 - the Australasian Institute of Mining and Metallurgy
 - the Institute of Chartered Accountants in Australia
 - the Australian Society of Certified Practising Accountants
 - the National Institute of Accountants
 - the Parliament of the Commonwealth
 - the Parliament of a state
 - a territory legislature
 - a local government authority of a state or territory
- member of the Australian Defence Force who is:
 - an officer
 - a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with five or more years of continuous service
 - a warrant officer within the meaning of that Act

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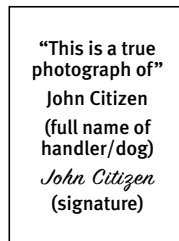
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- minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
- notary public
- permanent employee of the Australian Postal Corporation with five or more years of continuous service, who is employed in an office supplying postal services to the public
- permanent employee of:
 - the Commonwealth or a Commonwealth authority
 - a state or territory authority
 - a local government authority, with five or more years of continuous service, who is not specified in another item in this list
- person before whom a statutory declaration may be made under the law of the state or territory in which the declaration is made
- police officer
- registrar, or deputy registrar, of a court
- Senior Executive Service employee of:
 - the Commonwealth or a Commonwealth authority
 - a state or territory or a state or territory authority
- sheriff or sheriff’s officer
- teacher employed on a full-time basis at a school or tertiary education institution.

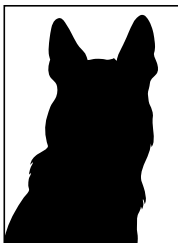
Handler photograph front



Handler photograph back



Dog photograph front



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