

Sport and Recreation Program Declaration and Acquittal Form

This form can be used for projects funded by the Department of Sport, Racing, Olympic and Paralympic Games.

Active Women and Girls : Category 1

Section A: Project details

1. Project reference number

(this is the number the department has allocated to the project located on your approval letter).

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2. Organisation Name

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3. What is the total funding being acquitted (GST exclusive)? (If less than the approved amount a refund may be requested by the department).

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Section B: Declaration

(Two (2) duly authorised officers for the organisation must complete the details below).

We certify that our organisation has recorded and retained original invoices and receipts and expended the funding received from the Queensland Government in accordance with the terms and conditions of our Funding Agreement with the Queensland Government. We acknowledge that financial records relating to this funding must be kept for a minimum of seven (7) years. We also acknowledge that the Queensland Government may audit the organisation to verify the accuracy of the information contained in this acquittal.

The information provided in this form and the online acquittal submission is true and correct.

We are signing for, and on behalf of, the organisation submitting the online acquittal information.

Duly Authorised Officer 1	Duly Authorised Officer 2
Name:	Name:
Title:	Title:
Signature: Date:	Signature: Date:

If you would like to provide a case study please download this form and provide with this declaration form.

Active Women and Girls Case Study

Organisation Name

Project Description

Project Background

The following points are prompts for you to consider in providing information about your project. Not all prompts will apply and you may want to provide additional information.

- *How did you get people active?*
- *How did you get social/non-competitive activities happening?*
- *Did you use social media or other strategies to promote?*
- *Were there any constraints/limitations?*
- *How did you increase their membership in a large way (20+%)?*

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** This information may be used to develop a more detailed case study including photos. If required a department representative will be in contact.

Budget Implications

Total Project Cost \$	
Total Approved Funding \$	

Outcomes

- *For the club/organisation.*
- *For the activity/sport.*
- *For the broader community.*
- *For the particular target group.*

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Contact Officer:

Name	
Position	
Phone	
Email	

Thank you for participating in providing this case study. This may be chosen to promote female sport through Facebook posts, media releases for new programs opening etc.

This in turn could inspire one or many young woman/women or girl/s to start on a lifelong journey of health and wellbeing!