

Resilient Homes Fund

Hardship Certificate Application Form

This form is for homeowners registered with the Resilient Homes Fund Program seeking to waive co-contribution requirements for:

- Resilient Retrofit works above \$50,000
- Home Raising works above \$100,000

To be eligible for a Hardship Certificate, all owners of the home (as listed on the property title) must show evidence of meeting one or more of the eligibility criteria. The eligibility criteria is available on the Resilient Homes Fund website.

What you'll need

- Your Resilient Homes Fund reference number.
- Proof of income and/or hardship for all owners of the home.
- Visit the Resilient Homes Fund website for more information about eligibility and evidence to support your application.

How to submit this form

Save this form to your computer and gather all supporting evidence. Then, submit it via email or mail using the details below.

Submit by email	OR	Submit by mail
RHF-HardshipRequests@epw.qld.gov.au		Department of Energy and Public Works Resilient Homes Fund PO Box 626 Cannon Hill QLD 4170

Support

If you need help completing or submitting this form, call 13 QGOV (13 74 68) on weekdays between 8am and 6pm or email RHF-HardshipRequests@epw.qld.gov.au.

Part 1: Resilient Homes Fund application details

RHF Reference Number:	RHF-_____	
Property address:		
RHF program: <i>Please tick</i>	<input type="checkbox"/> Resilient Retrofit	<input type="checkbox"/> Home Raising
Have you submitted your RHF funding application to QRIDA? <i>Please tick</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No* <small>*A funding application must be submitted before the RHF can consider your application for a Hardship Certificate.</small>
Applicant name: <small>This should be the homeowner who registered their interest in the Resilient Homes fund. Additional owners can be added in the next section.</small>	Title: Surname: Given names:	
Contact details:	Phone:	Email:

<p>Are there any other owners of the home?</p> <p><i>Please tick</i></p>	<input type="checkbox"/> No (<i>proceed to next question</i>)	<input type="checkbox"/> Yes* (<i>list full names below</i>)
<p>Are there any dependent children* in your household?</p> <p><i>Please tick</i></p> <p>*A person under 18 years of age who is financially dependent on an eligible homeowner. If a person under 18 years of age is financially independent, they are considered an adult for Hardship Certificate purposes.</p>		
<input type="checkbox"/> No		<input type="checkbox"/> Yes
		<p>If <u>yes</u>, how many?</p> <p>_____</p>
<p>Which hardship criteria are you applying under?</p> <p><i>Please tick</i></p>	<input type="checkbox"/> Low Income <input type="checkbox"/> Centrelink pension, allowance or payment	<input type="checkbox"/> Hardship Agreement with financial lender <input type="checkbox"/> Other extenuating circumstances
<p>Evidence provided</p> <p><i>You must provide evidence of income and/or hardship for each homeowner. Visit the RHF website for a list of evidence requirements.</i></p> <p>Important: remove your TFN from any supporting documentation before submitting.</p>	<p><i>Please provide a list of evidence attached to your application to demonstrate that all owners of the home meet the eligibility criteria.</i></p>	

Part 2: Information collection notice acknowledgement and consent

We are collecting from you and from relevant authorised persons, your personal information to assess your eligibility for a Hardship Certificate under the Resilient Homes Fund.

Unless authorised or required by law, your personal information will not otherwise be passed on to any third party without your consent. More information about the Queensland Government's privacy policy is available on the Queensland Government's website [Privacy | Queensland Government \(www.qld.gov.au\)](http://www.qld.gov.au).

Part 3: Homeowner/s declaration

By signing this document, I am confirming that:

- I have read and understood the above listed items in this document.
- I consent to us and relevant authorised persons managing your personal information in the manner described in the information collection notice acknowledgement and consent.
- I declare to the best of your knowledge, the information that you have provided on this form is true and accurate.

<p>_____ Owner 1 Name</p>	<p>_____ Owner 2 Name</p>	<p>_____ Owner 3 Name</p>	<p>_____ Owner 4 Name</p>
<p>_____ Signature</p>	<p>_____ Signature</p>	<p>_____ Signature</p>	<p>_____ Signature</p>
<p>_____ Date</p>	<p>_____ Date</p>	<p>_____ Date</p>	<p>_____ Date</p>