**Establishment of a Temporary District Disaster Management Group (TDDMG) Membership Template**

***Guiding instructions (to be deleted):*** *Attach the gazetted notice to this letter once published.*

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| Executive Officer  Queensland Disaster Management Committee | **and** | Commissioner  Queensland Police Service |

Click or tap to enter a date.

Dear Full name,

In accordance with section 28A of the *Disaster Management Act 2003* (the Act), a Temporary District Disaster Management Group (TDDMG) known as [TDDMG Name] has been established as detailed in the attached gazetted notice dated Click or tap to enter a date.

I, the appointed Chairperson, appoint the below members in accordance with section 28B of the Act, for the management of the disaster event in the gazetted [TDDMG Name] temporary district.

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| --- | --- | --- | --- |
| **TDDG Position** | **Organisation** | **Position Title** | **Name** |
| **Local Govt Member** |  |  |  |
| **Local Govt Member** |  |  |  |
| **Member** |  |  |  |
| **Member** |  |  |  |
| **Member** |  |  |  |
| **Member** |  |  |  |
| **Member** |  |  |  |

Yours sincerely

*Signature above (to be deleted)*

Full name

[TDDMG Name] Temporary District Disaster Management Group Chairperson