
Queensland Interim Prevention, Preparedness, Response and Recovery Disaster Management Guideline 2024-25

October 2024 Amendment Schedule

1.0 – Introduction

The Queensland Prevention, Preparedness, Response and Recovery Disaster Management Guideline (the DM Guideline) was initially released in 2018. This update focuses on Machinery of Government (MoG) changes that were published in the Government Gazette on 29 June 2021.

In July 2024 the Queensland Disaster Management Committee (QMDC) approved a three phased approach to the review and renewal of the State Disaster Management Plan (SDMP) and the DM Guideline.

This Amendment schedule accompanies the [Interim Prevention, Preparedness, Response and Recovery Disaster Management Guideline 2024-25](#) and completes phase two of the program.

2.0 – Contact Details

For queries in relation to the content in the Interim Prevention, Preparedness, Response and Recovery Disaster Management Guideline 2024-25, this amendment schedule or the review and renewal program, please contact D&GFramework@police.qld.gov.au.

3.0 – Phase Two

Phase two of the program focuses on ensuring the Interim Prevention, Preparedness, Response and Recovery Disaster Management Guideline 2024-25 is accurate and reflects:

- [Administrative Arrangements Order \(AAO\) \(No.2\) 2023](#)
- the [Emergency Services Reform Amendment Act 2024](#)
- the [Disaster Management and Other Legislation Amendment Act 2024](#)
- the [Interim SDMP 2024-25](#) (phase two release).

4.0 – Structure

This amendment schedule is divided into three main sections:

- Additions (new content)
- Revisions (based on the Guideline 2018 content)
- Redactions (based on the Guideline 2018 content).

4.1 – Additions

The following table outlines the additions to the Interim Prevention, Preparedness, Response and Recovery Disaster Management Guideline 2024-25.

Section and Topic	Change	Rationale
Document Approval and Control	Version control information added	Enhances usability of the document and creates consistency across the suite of guidelines
	Contact details for amendments have been changed	Reflects D&Gframework@police.qld.gov.au as the owners of the documentation and aligns version control with supporting manuals
Approval	Replaces the previous authorisation and forward	Reflects responsibility of QPS for Disaster Management and aligns with approach used for the State Disaster Management Plan (SDMP)
1 Introduction – Lessons Management	Incorporated the Office of the Inspector-General of Emergency Management (IGEM) Lessons Management Framework into the DM Guideline	The IGEM Lessons Management Framework is the endorsed methodology for Queensland and was previously not included
2 Roles and Responsibilities – Queensland Disaster Management Arrangements	Replaced original DM Guideline wording on arrangements with wording from the Interim SDMP 2024-25	Ensures consistent messaging across the Interim SDMP 2024-25 and the Interim DM Guideline 2024-25
2 Roles and Responsibilities – Queensland Disaster Management Arrangements – Figure 2.1	Replaced original DM Guideline figure with figure from the Interim SDMP 2024-25	Ensures consistent messaging across the Interim SDMP 2024-25 and the Interim DM Guideline 2024-25
3 Prevention – Resilience	Deleted existing content and replaced with content from the Interim SDMP 2024-25	Source document is the Queensland Strategy for Disaster Resilience, section has been amended to direct readers to the source documentation
4 Preparedness – Queensland Disaster Management Training Framework	Provided further information and to link training requirements to the Disaster Management Act 2003	Training is a preparedness element and belongs in section four

Section and Topic	Change	Rationale
4 Preparedness - Activation and triggers	Activation triggers incorporated within the DM Guideline	A stand-alone resource of 2 pages for activation and triggers did not provide a value add to stakeholders
8 Related links	Table of resource links added	Broken links and outdated material were contained throughout the manual. A summary of linked resources added for ease of access.
Appendix A – EM-SAP priorities and identified actions across preparedness, response, and recovery	Added an appendix to remove from the body of the document	Enhance usability of the document and enabled the redaction of the Disaster Management Group Activation Triggers Manual
Appendix B – Disaster Management Group Activation Triggers	Introduced	

4.2 – Revisions

The following table outlines the revisions to sections of the 2018 Prevention, Preparedness, Response and Recovery Disaster Management Guideline.

Section and Topic	Revision	Rationale
Throughout	Formatted the document design elements (e.g. font, removal of excess imagery, consistency of hyperlink call outs)	Revised to improve the readability, based on stakeholder feedback
	Updated references to the Guideline to reflect “the DM Guideline”	Revised to build consistency of terminology throughout the document
	Consolidated all references to the supporting toolkit items and relevant materials (section 8 – Related Links)	Enhance usability of the document and maintain version control
Title page	Renamed to “Interim Queensland Prevention, Preparedness, Response and Recovery Disaster Management Guideline 2024-25”	Reflects the phase two status of the update
	Updated to: “Prepared by the Emergency Management and Coordination Command, Queensland Police Service”	Revised to reflect changes to departmental responsibility and authorship
	Updated to “November 2024”	As per version control
Copyright information and disclaimer notice	Updated to reflect Queensland Police Service	Replaced reference to the former QFES noting role of QPS in Disaster Management (DM)
1 Introduction	Updated to reflect Queensland Police Service	Replaced reference to the former QFES noting role of QPS in Disaster Management (DM)

Section and Topic	Revision	Rationale
1 Introduction – Aim	Updated to reflect Police Commissioner	Replaced reference to the former QFES noting role of QPS in Disaster Management (DM)
1 Introduction – Climate change	Reduced wording and updated reference to the Emergency Management Sector Adaption Plan for Climate Change (EM-SAP)	Revised to reflect current knowledge on climate change
2 Roles and Responsibilities – SDCC	Moved this section to section 4 – Preparedness (disaster coordination centres)	Reduction of duplication across the document
2 Roles and Responsibilities – Queensland Disaster Management Training Framework	Moved this to section 4 – Preparedness (education)	Training discussions fit more appropriately within the preparedness section of the DM Guideline
2 Roles and Responsibilities – Local level – Local Government	Consolidated key functions and roles and responsibilities that are relevant at the local level under one section (with hyperlinks to relevant supporting resources)	Reduction of duplication across the document and with the Interim SDMP 2024-25
2 Roles and Responsibilities – District level	Consolidated key functions and roles and responsibilities that are relevant at the district level under one section (with hyperlinks to relevant supporting resources)	Reduction of duplication across the document and with the Interim SDMP 2024-25
2 Roles and Responsibilities – State level – Queensland government	Consolidated key functions and roles and responsibilities that are relevant at the state level under one section (with hyperlinks to relevant supporting resources)	Reduction of duplication across the document and with the Interim SDMP 2024-25
2 Roles and Responsibilities – National level – Australian government	Refined wording to highlight the National Emergency Management Agency as being the responsible agency for coordinating assistance to states and territories (redacted auxiliary detail)	Reduction of duplication across the document and with the Interim SDMP 2024-25
3 Prevention	The disaster risk sections have been rewritten to align with Queensland Reconstruction Authority (QRA) intent to move away from the Queensland Emergency Risk Management Framework and replace it with the Queensland Emergency Risk Assessment Methodology	Content reviewed by the QRA and suggested changes provided to reflect their role as lead for Disaster Risk

Section and Topic	Revision	Rationale
4 Preparedness	Explanation of the Interim SDMP 2024-25 has been updated	The text is now consistent with the Interim SDMP 2024-25
4 Preparedness – Plans within the disaster management environment	Consolidated related sections (Interim State Disaster Management Plan 2024-25, District disaster management plans, and local disaster management plans)	Reduction of duplication across the document and with the Interim SDMP 2024-25
	EM- SAP priorities table have been turned into an appendix and linked to section 3 prevention	The priorities table is directly linked to the previous section
4 Preparedness – District disaster management plans	Revised to align with the Disaster Management Act 2003	Legislative references required correction
4 Preparedness – Hazard specific plans	Converted the explanatory text for lead agency roles and responsibilities to a visual call out box	Enhance readability and emphasise key information
4 Preparedness – Predictive capabilities	This section has been shortened	This section now reflects current arrangements within the SDCC
4 Preparedness – Evacuation and sheltering arrangements	This section has been shortened	The section provides a brief overview of Evacuation with further detail to be found in the updated <i>Evacuation Manual</i> .
4 Preparedness – Figure 4.3 Queensland Evacuation Process	Self-Initiated Evacuation	Updated in alignment with Australian Institute of Disaster Resilience (AIDR) Evacuation Planning Handbook
4 Preparedness – Logistics	This section has been condensed	Section focuses on logistics and separately addresses resupply, requests for assistance, emergency relief and council to council arrangements

Section and Topic	Revision	Rationale
5 Response	Redacted broken links	Enhance usability of the document
5 Response – State event management system	Deleted last paragraph of this section	The paragraph referenced the National Impact Assessment Model and the NDRRA both of which no longer exist
5 Response – Disaster management systems	Information, communication and technology policies, standards and guidelines can be accessed on the Queensland Government information and communication technology site.	Links to Chief Information Office broken. Broken link replaced with QG information and communication technology site.
	The Queensland Government information and communication technology site.	Links to Chief Information Office broken
	Information access and use (IS33) policy – link updated	Links to Chief Information Office broken
	Information access and use guideline – link updated	Links to Chief Information Office broken
5 Response – Defence assistance to the civil community	This section has been shortened	Updated to reflect the National Defence Strategy 2024
5 Response – Declaration of a disaster situation	Revised to align with the Disaster Management Act 2003	Legislative references required greater specificity
5 Response – Evacuation	This section has been shortened and consolidates similar themes	The section provides a brief overview of Evacuation with further detail to be found in the updated <i>Evacuation Manual</i> .

Section and Topic	Revision	Rationale
5 Response – Logistics	This section has been renamed to Cross Border Arrangements	The content in this section did not relate to logistics but related to cross border arrangements.
5 Response – Requests for Assistance	This section has been shortened and consolidates similar themes	The section provides a brief overview of Requests for Assistance with further detail to be found in the updated <i>Requests for Assistance Reference Guide</i>
5 Response – Emergency relief	This section has been renamed and consolidates similar themes	The section has been renamed from Emergency Supply to reflect IGEM recommendations
5 Response – Financial management	This section has been shortened	Content on financial management can be found in Section 7
7 Financial Arrangements	Redacted broken links and referenced links throughout Chapter and replaced with link reference summary table at end of Chapter.	Enhance usability of the document
7 Financial Arrangements – Financial accountability	Revised to only display relevant content and reference related legislation	Premier's appeals no longer exist
9 Glossary	Self-Initiated Evacuation	Updated in alignment with Australian Institute of Disaster Resilience (AIDR) Evacuation Planning Handbook

4.3 – Redactions

The following sections of the 2018 Guideline have been redacted. Where possible, hyperlinks have been provided to current information.

Section	Rationale	Alternative Content
Throughout	Removed additional guiding instructions and outdated supporting materials	Nil
	Removed stock imagery before each chapter based on stakeholder feedback	Nil
Acknowledgements	Removed for interim version and will be updated when the review and renewal of the DM Guideline is released in 2025	Nil
Authorisation	Removed and combined with the approvals section	Nil
1 Introduction – Authorising environment	Removed as will be replaced with the framework next year	Nil
1 Introduction – Guiding principles and associated sub sections	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
1 Introduction – Support by district and state groups	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
2 Roles and Responsibilities – Disaster management process	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans

Section	Rationale	Alternative Content
2 Roles and Responsibilities – Directions about functions	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
2 Roles and Responsibilities – Disaster management functional lead agencies	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
2 Roles and Responsibilities – Leadership board – Sub-committee (Recovery)	Redacted as this group no longer exists	Nil
2 Roles and Responsibilities – State Recovery Policy and Planning Coordinator	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
2 Roles and Responsibilities – State Recovery Coordinator	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
2 Roles and Responsibilities – Functional Recovery Groups	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
2 Roles and Responsibilities – Relationship between the local and district disaster management groups	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
2 Roles and Responsibilities – Inspector-General Emergency Management	Redacted as current content is available in the Interim SDMP 2024-25	https://www.disaster.qld.gov.au/plans
3 Prevention – Figure 3.2	Redacted on advice from QRA – Queensland’s lead agency for Disaster Risk	Nil

Section	Rationale	Alternative Content
3 Prevention – Climate Change Adaptation	Redacted and directed to the Queensland Climate Adaptation Strategy (2017-30) and Emergency Management Sector Adaptation Plan (EM- SAP).	https://www.qld.gov.au/data/assets/pdf_file/0017/67301/qld-climate-adaptation-strategy.pdf https://www.disaster.qld.gov.au/data/assets/pdf_file/0030/339294/EM-SAP-FULL.pdf
3 Prevention – Essential infrastructure	Redacted wording relating to the United Nations Office for Disaster Risk Reduction (USIDR) as superseded	Nil
4 Preparedness	Redacted broken links and referenced links throughout Chapter and replaced with link reference summary table at end of the Chapter.	Nil
	Disaster Management Planning Approach as it needs to be revised with further consultation	Nil
4 Preparedness – Functional plans	Functional Plans have been redacted as they are not publicly facing. Further review of functional capabilities will occur in Phase Three of the review and renewal program for the SDMP and DM Guidelines	Nil
4 Preparedness – Contingency plans	Contingency plan content has been incorporated in the operational plans section above.	Nil
4 Preparedness – Community education and engagement planning – AIDR's Guidelines for the Development of Community Education, Awareness and Engagement Programs principles	Incorporated into Warnings Manual	Warnings Manual
4 Preparedness – Risk based planning	As a new risk assessment methodology is being created, the section on risk-based planning has been redacted.	Nil
4 Preparedness – Communications and systems for public information and warnings	Redacted due to release of warnings manual	Warnings Manual

Section	Rationale	Alternative Content
4 Preparedness – Recovery	Redacted as relevant content can be found in Queensland Recovery Plan	https://www.qra.qld.gov.au/recovery/recovery-governance/queensland-recovery-plan
5 Response – State Disaster Coordination Centre	Redacted mention of other state level coordination centres	Nil
	Redacted the Australian Government Crisis Coordination Centre	Nil
5 Response – Communications and systems for public information and warnings	Redacted due to a duplication with Section 4 of the DM Guideline	Warnings manual
5 Response – Evacuation – Process map of stages of evacuation	Redacted as addressed in Evacuation Manual	Evacuation Manual
5 Response – Resupply (isolated communities, isolated rural properties, stranded persons)	Redacted as addressed in Resupply Manual	Resupply Manual
5 Response – Council to council arrangements	Redacted as addressed in Section 4 – Preparedness	Nil
5 Response – Disaster management systems	Determining the ex-ante release status of information link	Links to Chief Information Office broken and page not found
6 Recovery	Redacted Chapter 6 and directed stakeholders to the Queensland Recovery Plan	https://www.qra.qld.gov.au/recovery/recovery-governance/queensland-recovery-plan

Section	Rationale	Alternative Content
7 Financial Arrangements (funding for state and local governments)	Redacted due to duplication	Nil
7 Financial Arrangements (offers of assistance)	Redacted due to duplication in 4 – preparedness (offers of assistance)	Offers of Assistance Manual
9 Glossary	Redacted term “Anthropogenic hazards” as it is not featured in document	Nil
9 Glossary	Redacted term ‘Australian Warning System’ as it is not featured in document	Nil
9 Glossary	Redacted term ‘Climate change mitigation’ as it is not featured in document	Nil
9 Glossary	Redacted term ‘Common Alerting Protocol’ as it is not featured in document	Nil
9 Glossary	Redacted term ‘Disaster management Portal’ as it is not featured in document	Nil
9 Glossary	Redacted term ‘Emergency Alert Portal’ as it is not featured in document	Nil
9 Glossary	Redacted term ‘Emergency Management Person’ as it is not featured in document	Nil

Section	Rationale	Alternative Content
9 Glossary	Redacted term 'Establishing the context' as it is not featured in document	Nil
9 Glossary	Redacted term 'Greenhouse Gases' as it is not featured in document	Nil
9 Glossary	Redacted term 'Hazard Specific Primary Agency' as it is not featured in document	Nil
9 Glossary	Redacted term 'Leaving Time' as it is not featured in document	Nil
9 Glossary	Redacted term 'Lockdown' as it is not featured in document	Nil
9 Glossary	Redacted term 'Node' as it is not featured in document	Nil
9 Glossary	Redacted term 'Redundancy' as it is not featured in document	Nil
9 Glossary	Redacted term 'Risk Control' as it is not featured in document	Nil
9 Glossary	Redacted term 'Risk Description' as it is not featured in document	Nil

Section	Rationale	Alternative Content
9 Glossary	Redacted term 'Risk Evaluation' as it is not featured in document	Nil
9 Glossary	Redacted term 'Risk Register' as it is not featured in document	Nil
9 Glossary	Redacted term 'Risk Source' as it is not featured in document	Nil
9 Glossary	Redacted term 'Risk Tolerance' as it is not featured in document	Nil
9 Glossary	Redacted term 'Socio-Natural Hazards as it is not featured in document	Nil
9 Glossary	Redacted term 'Temporary Short-Term Accommodation' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted abbreviation 'EA Portal' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'EMP' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'AIDR' as it is not featured in document	Nil

Section	Rationale	Alternative Content
9 Glossary – Acronyms and abbreviations	Redacted acronym 'CAP' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DAF' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DATSIP' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DCSYW' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DESBT' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DE' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DITID' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DHPW' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DLGRMA' as it is not featured in document	Nil

Section	Rationale	Alternative Content
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DJAG' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DRA' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'EMP' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DNRME' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DTMR' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'DPC' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'GCBF' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'W4Q' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'VQ' as it is not featured in document	Nil

Section	Rationale	Alternative Content
9 Glossary – Acronyms and abbreviations	Redacted acronym 'SBRGB' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'SRDRP' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'LBNS' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'LGGSP' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'GA' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'EADRA' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'EPPRD' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted abbreviation 'EV Crew' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'NDRP' as it is not featured in document	Nil

Section	Rationale	Alternative Content
9 Glossary – Acronyms and abbreviations	Redacted acronym 'NEBRA' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'PSBA' as it is not featured in document	Nil
9 Glossary – Acronyms and abbreviations	Redacted acronym 'QRA' as it is duplicated in document	Nil